



## RUSTENBURG LOCAL MUNICIPALITY

31 October 2022

**QU/DCS/0069/2022/23 - APPOINTMENT OF AN ACCREDITED/REGISTERED SERVICE PROVIDER TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAMME (EAP) FOR AS AND WHEN NEEDED FOR 150 PEOPLE**

*The quotation together with the completed forms must be submitted in a sealed quotation documents marked QU/DCS/0069/2022/23- APPOINTMENT OF AN ACCREDITED/REGISTERED SERVICE*

**PROVIDER TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAMME (EAP) FOR AS AND WHEN NEEDED FOR 150 PEOPLE** and be placed in a bid box situated in the foyer of the Municipal Offices, Missionary Mpheni House, c/o Beyers Naude and Nelson Mandela Drive, Rustenburg Local Municipality 0300, **not later than 09 November 2022 at 10H00**, where after the prices will be read out loud in public and COVID 19 protocols must be observed. Price will be uploaded on the Rustenburg Local Municipality website.

The bidder must submit both manual and electronic document in a form of a CD or USB for consideration and they must be clearly marked

**NB: Quotations will be evaluated based on hard copies submitted through the tender box ONLY.**

The following conditions will apply:

- Price (s) quoted must be valid for at least ninety (90) days from date of your offer.
- Award will be made as per market analysis
- Price (s) quoted must be firm and must be exclusive of VAT.
- **This quotation will be according to the PPPFA (2017) and for this purpose forms MBD 1, MBD 2, MBD 3, MBD 4, MBD 6.1, MBD 8, MBD 9 and Section 38 (Declaration Form) must be scrutinized, completed and submitted together with your quotation. Schedules/Forms not duly completed will result in a quotation not being considered.**
- All quotations will be evaluated in accordance with the 80/20-point system.
- No quotation will be considered from a person who is employed by the state.
- All documents must be completed in full and be submitted with the official quotation.
- An updated record of rates, taxes and services to the relevant municipality of all directors and businesses must be attached. Failure to do so will invalidate the quote submitted.
- **Bidders are required to submit original and valid BBBEE Status Level Verification Certificates or Certified copies thereof together with their quotation document to substantiate their BBBEE rating claims**
- **Failure to submit the original or certified copy of the BBBEE Status Level Verification Certificates will lead to non-allocation of BBBEE Points**

Any enquiries can be directed to **Ms. Refilwe Rakoma** at (014) 590 3479/3097

**MR D MAGOMA**  
UNIT MANAGER: SCM

**MR. M SETSHOGOE**  
UNIT MANAGER: OHS