

# RUSTENBURG LOCAL MUNICIPALITY

## DIRECTORATE: HUMAN SETTLEMENT & PLANNING

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### MEMORANDUM



08 February 2022

**TO: MUNICIPAL MANAGER**

**RE: REMEDIAL MEASURES FOR KPI's NOT ACHIEVED, SECOND QUARTER PERFORMANCE ASSESSMENT**

Your letter dated 31 January 2022 on the above is acknowledged. The table below addresses matters raised in your letter as follows;

No	KPI	Audit comments	Remedial Action
10	Number of complete rezoning applications for commercial purposes considered within the By-law time frame	No information provided	Rezoning applications were considered without being classified under residential or commercial. The reclassification is in process and it will be reported in the next quarter
11	Number of complete building plans (less than 500 squares meters) approved within 30 days after first review	Inconsistency between the KPI title and the targets	Realignment of the KPI and targets, to be corrected in the next performance review

12	Disposal of residential stands	Discrepancies noted in the Deed of Sale	There was a gap of quality control because of the vacancy of the Unit Manager Estate and Land Sales. Position has been filled and transaction will be quality checked
15	Number of formal performance review sessions with direct reportees conducted by 30 June 2022	<ul style="list-style-type: none"> <li>• Mr Molwantwa and Mr Mongale agreement Not dated</li> <li>• Mr Matshego agreement not dated by all parties</li> </ul>	The assessment by Auditors bit harsh as it was not done on whether the KPI was achieved or not but on contents of the performance agreements. Erroneous omission of the date and signature of the parties will be corrected before the next assessment
16	Number of Directorate risk mitigated by 30 June 2022	<ul style="list-style-type: none"> <li>• Count Risk mitigation report and attendance register</li> <li>• Number of Directorates risk mitigated by 30 June 2022</li> </ul>	Alignment of data definition and the score card during the review period. Inconsistency of the interpretation of the Data definition and the score card by Auditors. Consensus between Director and the Auditors on the coining of the KPI
17	Percentage (%) of council resolutions responded to in the 21/22 Financial year	Not Achieved	Matter beyond the Directorate control, Items were prepared and sent for Council seating of 28 September 2021 and

			where deferred back for new Council
18	Number of management and monitoring reports on contracts by 30 June 2022	Contract expired a year ago but it is still under active projects	<p><b>Active projects</b></p> <ul style="list-style-type: none"> <li>To be removed from active projects list because the contract is completed</li> </ul> <p><b>Inactive projects</b></p> <p>Mok development consultants</p> <ul style="list-style-type: none"> <li>The heading is self-explanatory, project is in inactive projects hence is inactive. The notes are clear that it was completed on 30 November 2020.</li> </ul> <p>Ilalini Surveys</p> <p>It is classified under inactive therefore cannot be active. Contract was terminated by MM in 2019</p>

Thank you



**D MATSHEGO**  
**MANAGER HOUSING PROVISION**

DATE: 09/02/2022