

**RUSTENBURG  
LOCAL MUNICIPALITY**

**OFFICE OF THE DIRECTOR: CORPORATE SUPPORT SERVICES**



P O Box 16, Rustenburg, 0300, North West Province, South Africa  
Tel: (014) 590 3041 Fax: (014) 590 3442 Email : dcs@rustenburg.gov.za

03 March 2022

TO: THE MUNICIPAL MANAGER

REF:

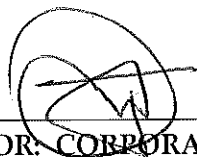
**REMEDIAL MEASURES FOR KPIS NOT ACHIEVED: SECOND QUARTER PERFORMANCE ASSESSMENT**

Your letter dated 27 January 2022 on the above is acknowledged. The table below addresses matters raised in your letter.

No.	KPI	AUDIT COMMENTS	REMEDIAL ACTION
2.	Number of ICT Steering Committee meetings convened by 30 June 2022	Meeting was scheduled for the 22 <sup>nd</sup> October 2021 but did not quorate, the meeting was re-scheduled to 14 <sup>th</sup> December 2021 and still a quorum could not be constituted.	The matter has been escalated to the office of the Municipal Manager for intervention. (email attached)
4.	Number of Disaster Recovery Solution testing conducted by 30 June 2022	Delay in the appointment of the service provider to run the disaster recovery testing by Supply Chain Management	The matter has been escalated to the Chairperson of Adjudication Committee to finalise the appointment of the service provider and the service provider was appointed on the 10 <sup>th</sup> November 2021. (appointment letter attached)
7.	Percentage of budgeted vacant positions filled within 2021/22 Financial Year	Shortlisting was done in August and interviews conducted in September 2021. The appointment process was <b>halted due to trade union intervention.</b> (Letter from the Municipal Manager attached)	In order to comply with the Recruitment Policy of the RLM, the positions have to be re-advertised. The batch of positions were advertised on the 7 <sup>th</sup> and 8 <sup>th</sup> February 2022. (adverts attached)
8.	Percentage of active suspensions longer than six months.	The disciplinary processes were not concluded on time because they are handled by external service providers (attorneys).	Upliftment of suspensions with immediate effect pending finalisation of disciplinary cases.
9.	Reduction in quarterly salary bill of suspended officials.	The disciplinary processes were not concluded on time because they are handled by external service providers (attorneys).	Upliftment of all suspensions over six months

10.	Number of Local Labour Forum (LLF) meetings facilitated by 30 June 2022.	Due to preparations for the local government elections that were scheduled for 01 November 2021, portfolio committee meetings were suspended to allow councilors to prepare for the elections	After the establishment of the current Council on the 15 <sup>th</sup> December 2021, a letter was written to the Executive Mayor and the Municipal Manager to appoint new member of the LLF, still awaiting their response.
11.	% of municipality's budget actually spent on implementing its Workplace Skills Plan.	The appointment of service providers was not finalised on time and later the BAC made a recommendation on the 05 October 2021 to re-advertise.	Deviation has been submitted for training programmes that need legal compliance to Internal Audit
14.	Number of updated Organizational Council resolutions schedule submitted to Council by 30 June 2022.	Due to local government elections held on the 01 November 2021, an ordinary meeting of council that was scheduled for 30 <sup>th</sup> November 2021 could not take place to consider the item on implementation of council resolutions.	The report that will serve at the ordinary Council meeting scheduled for 29 <sup>th</sup> March 2022, comprising of the 2 <sup>nd</sup> and 3 <sup>rd</sup> quarter implementation of resolutions.

Yours Faithfully



ACTING DIRECTOR: CORPORATE SUPPORT SERVICES  
MR P. MAHAPELA