



1. BACKGROUND INFORMATION ON THE SERVICE BY OFFICE OF THE DIRECTOR

The functions of this office are to:-

- Lead and direct the Directorate through effective strategies to fulfil the objects of local government provided for in the Constitution, 1996 and any other legislative framework that govern the local government
- Fostering relationships between the Municipal Council and its Social Partners with specific focus to the functional areas; and
- Creating an environment that defines the purpose and role of local government to involve people in shaping the future of communities
- Ensure implementation of organizational policies and strategies- HR, Fleet, Asset Management, Financial Management etc
- Development of own sector plans, by-laws and strategies
- Ensure service delivery on allocated functions by the five units within the Directorate namely:-
 - Community Facilities,
 - Civil Facilities,
 - Integrated Environmental Management,
 - Waste Management
 - and Libraries and Information Services.

2. POLICY DESCRIPTION

The office of the Director perform its functions based on amongst others the following legal frameworks:-

- **Constitution of the Republic of South Africa of 1996**
- **Municipal Finance Management Act, 56 of 2003**
- **Municipal Structures Act 117 of 1998**
- **Basic Conditions of Employment Act 75 of 1997**
- **Labour Relations Act 66 of 1995**
- **Promotion of Access to Information Act 2 of 2000**
- **Municipal Annual Report**
- **Employment Equity Act 55 of 1998**
- **Rustenburg Local Municipality IDP, Budget and PMS process plans**
- **The functions and specific legal frameworks will be outlined by each of the Units within the Directorate with the Office of the Director responsible for the overall fulfilment of such functions**