



RUSTENBURG LOCAL MUNICIPALITY

20 May 2021

QU/DRT/0137/2020/21 – SUPPLY AND DELIVERY OF BOX CULVERTS

The quotation together with the completed forms must be submitted in a sealed quotation documents marked QU/DRT/0137/2020/21 – SUPPLY AND DELIVERY OF BOX CULVERTS and be placed in a bid box situated in the foyer of the Municipal Offices, Missionary Mpheni House, c/o Beyers Naude and Nelson Mandela Drive, Rustenburg Local Municipality 0300, **not later than 29 May 2021 at 10H00, where after the prices will not be read out loud in public due to the COVID 19 pandemic. Price will be uploaded on the Rustenburg Local Municipality website** Quotation documents must be submitted at the tender box situated on the ground floor Bidders are also requested to scan and submit their documents on dropbox to quotations@rustenburg.gov.za

NB: Quotations will be evaluated based on hard copies submitted through the tender box ONLY.

The following conditions will apply

- Price (s) quoted must be valid for at least ninety (90) days from date of your offer
- Price (s) quoted must be firm and must be inclusive of VAT
- **This quotation will be according to the PPPFA (2017) and for this purpose forms MBD 1, MBD 2, MBD 3, MBD 4, MBD 6.1, MBD 8, MBD 9 and Section 38 (Declaration Form) must be scrutinized, completed and submitted together with your quotation Schedules/Forms not duly completed will result in a quotation not being considered**
- All quotations will be evaluated in accordance with the 80/20-point system
- No quotation will be considered from a person who is employed by the state
- All documents must be completed in full and be submitted with the official quotation
- An updated record of rates, taxes and services to the relevant municipality of all directors and businesses must be attached Failure to do so will invalidate the quote submitted
- CK documents must be submitted Failure to do so will invalidate the quotation submitted
- Certified copy of Identity Document of members/ owners/ shareholders/ trustees/ partners must be submitted, failure to do so will invalidate the quotation
- **Bidders are required to submit original and valid BBBEE Status Level Verification Certificates or Certified copies thereof together with their quotation document to substantiate their BBBEE rating claims**
- **Failure to submit the original or certified copy of the BBBEE Status Level Verification Certificates will lead to non-allocation of BBBEE Points**

Any enquiries can be directed to Ms B Moatshe at (014) 590 3066/3053

Ms B MOATSHE

ACTING UNIT MANAGER: ROADS AND STORMWATER

MR D MAGOMA

UNIT MANAGER: SCM

- ✓ If company is operating from a residential address and the rates and taxes account is not in the names of the company, the attached municipal rates and taxes statement must be accompanied by an original affidavit from the property owner whose names are reflecting on the municipal rates and taxes statement to confirm that the company operates from their property.

NB!!

- ✓ FOR PROCUREMENT EXPECTED TO BE LESS THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 90 DAYS AT THE TIME OF TENDER CLOSURE
- ✓ FOR PROCUREMENT EXPECTED TO BE MORE THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 30 DAYS AT THE TIME OF TENDER CLOSURE
- ✓ Required CIDB Grading Certificate where applicable.
- ✓ Signatory resolution – Please attach a copy of Signatory resolution where instructed.
- ✓ If the submission is from a Joint Venture, then a JV agreement must be attached.

VERIFICATION OF DOCUMENTS AND INFORMATION.

- ✓ Tax compliance status will be verified using CSD number. (For a bidder to be considered for final award, their status must reflect “*tax compliance*” before award is made)
- ✓ CIDB Grading will be verified.
- ✓ BBEE certificates will be verified with relevant registration bodies.
- ✓ Sworn Affidavits will be accepted only if its originals submitted.

ALLOCATION OF BBEE POINTS

- ✓ No points will be allocated for a BBEE certificate that is a copy of a certified copy or not that is not certified.
- ✓ No points will be allocated if the attached sworn affidavit is a copy.
- ✓ No points will be allocated if a Joint Ventures attaches sworn affidavit is a copy.

INSTRUCTION ON THE SUBMISSION OF TENDER DOCUMENTS

- ✓ A tender document must be in a sealed document that has on the outside the bid number and bid description. Both the bid number and the bid description must be on the envelope for the document to be acceptable.
- ✓ If both the bid number and description are not clearly marked on the envelope, the bid will not be received.
- ✓ The tender document must be in the tender box before the specified closing time and date.
- ✓ Bidders who arrive when the tender box is open are late.

- ***NB! FAILURE TO ADHERE TO ANY INSTRUCTION ON MENTIONED ON THIS INSTRUCTION NOTE INVALIDATE THE TENDER AND RESULT IN DISQUALIFICATION.***