

*RUSTENBURG  
LOCAL  
MUNICIPALITY*



**POLICY: PARKING: MUNICIPAL  
BUILDINGS**

**AGENDA: MAYORAL COMMITTEE: 26 MAY 2003**

245. **AMENDED PARKING POLICY**  
(Directorate : Corporate Support Services) (6/1/3/3)6226) (SMdP/svr)

1. **STRATEGIC THRUST**

This report addresses the strategic thrust to encourage sense of ownership and identity amongst employees and community.

2. **PURPOSE OF THE REPORT**

The purpose of the report is to submit an amended Parking Policy to the Council for approval.

3. **EXECUTIVE SUMMARY**

The Council approved the current Parking Policy on 28/07/1998, per item 558 (copy attached). (Pages 128 – 129) Since there have been a number of significant structural- and other changes, the Policy was amended, to accommodate the new dispensation and -structure.

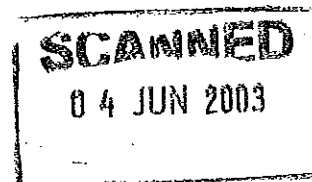
It should be noted that "Seniority" for officials has in the past been determined by job level and length of service. That was feasible, because there was only one salary notch applicable to a specific job level. That is no longer the case, as employees on reporting level 3, for example, are on different salaries, and thus job level was replaced by salary/a, to determine seniority (Refer to paragraph 3.2 of the policy).

The item served on the Portfolio Committee: Corporate Support Services on 21 May 2003 and the following recommendations were made:

**RECOMMENDED: CC**

**ACTION**

- |    |   |     |
|----|---|-----|
| 1. | That the amended Parking Policy be approved.  | DCS |
| 2. | That the approved Parking Policy be submitted to the Local Labour Forum for notification. | DCS |



**POLICY****RUSTENBURG LOCAL MUNICIPALITY****POLICY WITH REGARD TO THE ALLOCATION OF PARKING SPACE FOR COUNCILLORS, COUNCIL VEHICLES AND VEHICLES BELONGING TO COUNCIL EMPLOYEES, ON COUNCIL PREMISES****1. PURPOSE**

The purpose of the policy is to regulate the above-mentioned allocation of parking according to set guidelines.

**2. PARKING AREAS INVOLVED**

The following areas are involved:

- ◆ Parking bays in the basement of the Missionary Mpheni House, c/o Beyers Naude- and Nelson Mandela Drive.
- ◆ The lockable garages and sheltered parking on the premises of the Old City Hall, Fatima Bayat Drive.
- ◆ Sheltered parking on the premises of the Traffic and Licence Offices.
- ◆ Lockable garages on the premises of the Fire Station.
- ◆ Sheltered parking on the premises of the Electrical Section.
- ◆ Sheltered parking on the Water Section site, Kloof road.

**3. DEFINITIONS****Transport Allowance Scheme Vehicles**

These vehicles are considered official vehicles for the purpose of free parking, but are not considered official vehicles for the purpose of determining priority for the allocation of parking space in the basement of the Missionary Mpheni House.

- 3.1 Parking in the Basement, Missionary Mpheni House and lockable garages and sheltered parking at the Old City Hall, will be allocated by the Director : Corporate Support Services as follows:

**SCANNED**  
04 JUN 2003

### 3.2 Parking space in basement of the Missionary Mpheni House

- ◆ The Executive Mayor.
- ◆ The Speaker.
- ◆ Members of the Mayoral Committee.
- ◆ Municipal Manager.
- ◆ Directors.
- ◆ Unit Managers.
- ◆ Council's vehicles (registered in the name of the Council).

### 3.3 Lockable garages and sheltered parking - Old City Hall Premises

- ◆ Council employees, in accordance with 3.2, after all parking bays in the basement of the Missionary Mpheni House have been allocated.

### 3.4 Parking Places on other premises of the Council

#### 3.4.1 Allocation : Administrative procedures

The Director: Corporate Support Services shall be responsible for all parking arrangements in all Council premises as stipulated in 3.2.

## 4. TERMINATION OF ALLOCATIONS OF PARKING PLACES

On the appointment of a more senior employee, the allocation of a parking space to the most junior employee shall be terminated and an allocation, according to the guidelines in 3.2 above, shall thereupon be made available to the newly appointed senior employee.

The Council reserves the right to cancel, with immediate effect, an allocation made to an employee, should the relative parking space be required for official Council purposes.

## 5. UPHOLDING OF THIS POLICY

The Directorate Corporate Support Services will be responsible for the administrative upkeep of the policy.

LOCKABLE GARAGES

NO.	NAME	NO.	NAME
1.	Mr BG Matlapeng	11.	Mr Danny Matshego
2.	Mr Tumi Maseng	12.	Bojanala District
3.	Ms Thandi Sithole	13.	Bojanala District
4.	Ms Gloria Moopelwa	14.	Bojanala District
5.	Mr Matima	15.	Bojanala District
6.	Mr Lucky Molotsane	16.	Bojanala District
7.	<del>Mr ...</del>	17.	Bojanala District
8.	Ms Lerato Sebolao	18.	Bojanala District
9.	<del>Mr Obed Kgosieman</del>		
10.	Mr K de Beer		

NB

SHELTERED PARKING btw. COUNCIL'S OFFICES & DISTRICT COUNCIL

NO.	NAME	NO.	NAME
19.	Mr Hennie van der Walt	27.	Mr Willie Jacobs
20.	Ms Kathleen Matshidiso	28.	<del>Ms Louisa Matshana</del>
21.	Mr Given Moimana	29.	Muur
22.	Mr Anton Opperman	30.	Mr Jonkie Kriel
23.	Mr Danny Lephogoloe	31.	Mr Jan Pieters
24.	<del>Tshapo letake</del>	32.	<del>MR AL TSHCIFOATISO</del>
25.	Mr Eric Modisane	33.	Mr Obed Kgosieman
26.	<del>Mthowiso Mautsme</del>	34.	<del>Mr Andre Venter</del> Willie Bager

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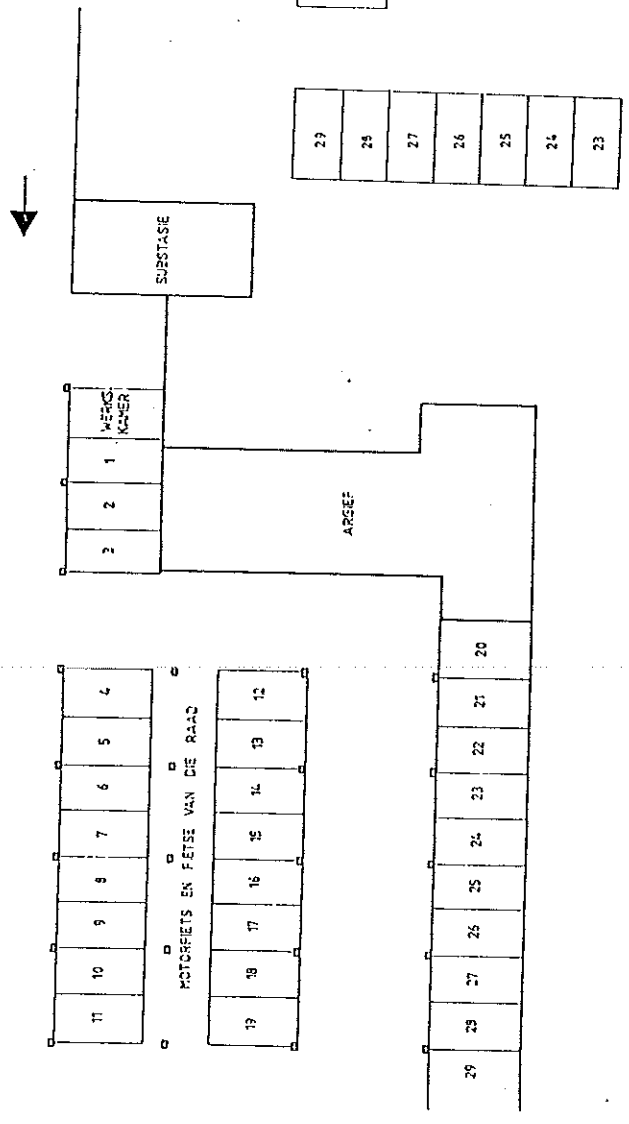
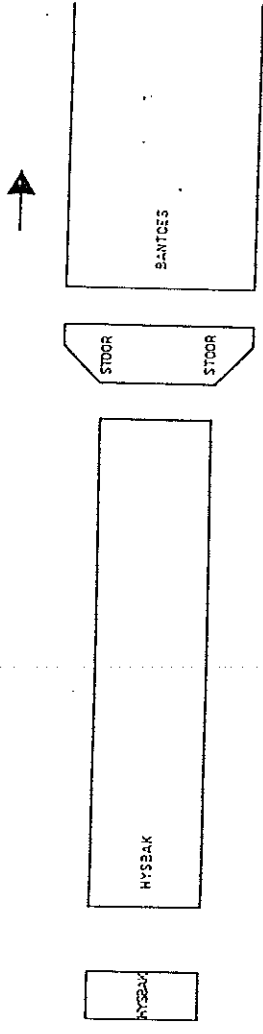
SHELTERED NEXT TO TOWN HALL

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MOTORHUISE



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TENBURG MUNISIPALITEIT : DEPARTEMENT VAN DIE STADSIKANTORE

LEER NO. \_\_\_\_\_

BAKLENG NAGESIEN

ONTWERP NAGESIEN

DATEUM: 1915.09.27

GOEDGEKEUR

STADSIKANTORE

VEL NO. 1 VAN 2 VELLE

PLAN NO. 1261-B

SKAAL \_\_\_\_\_

GOEDGEKEUR

STADSIKANTORE

DATEUM \_\_\_\_\_

DATEUM \_\_\_\_\_