QU/MPAC/0064/2019/20 APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO OFFER ACCREDITED TRAINING FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE:
UNIT STANDARDS: - 116363 – STRATEGIC MANAGEMENT; BUDGETING IMPLEMENTATION AND PERFORMANCE MANAGEMENT;
119334 – GOVERNANCE AND LEGISLATION.

<table>
<thead>
<tr>
<th>PARTICULARS OF THE BIDDER</th>
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<tbody>
<tr>
<td>NAME OF THE BIDDING OR TENDERING COMPANY</td>
</tr>
<tr>
<td>POSTAL ADDRESS</td>
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<tr>
<td>STREET ADDRESS (PHYSICAL ADDRESS)</td>
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<tr>
<td>E-MAIL ADDRESS</td>
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<tr>
<td>TELEPHONE NUMBER (TELКОM LINE)</td>
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<tr>
<td>FACSIMILE NUMBER</td>
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<tr>
<td>CELLPHONE NUMBER</td>
</tr>
<tr>
<td>ALTERNATE CELLPHONE NO.</td>
</tr>
<tr>
<td>CENTRAL SUPPLIER DATABASE NUMBER (CSD NO) Please attach proof</td>
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</tbody>
</table>
PLEASE TAKE NOTE OF THE FOLLOWING

CENTRAL SUPPLIER DATABASE REGISTRATION

✓ Bidders must be registered on CSD and provide their registration number on the tender/ quotation document
✓ For a bidder to be considered, their status must reflect “tax compliance” on the date of tender/ quotation closure.

COMPLETION OF THE DOCUMENT

PLEASE READ AND FOLLOW INSTRUCTIONS BELOW ON HOW TO COMPLETE DIFFERENT FORMS IN THE DOCUMENT AND FILL THEM AS INSTRUCTED

✓ The tender documents must be completed in full i.e. MBD 4, MBD 5, MBD 6.1, MBD 8, MBD 9, Section 38 and the Form of Offer, including all witness signatures on all the above stated forms.

✓ NB! FAILURE TO ADHERE TO THE BELOW MENTIONED POINTS WILL INVALIDATE THE TENDER AND RESULT IN DISQUALIFICATION
  • AUTHORITY OF SIGNATORY –complete and sign the form
  • MBD 4 - only tick the appropriate answer. Please be informed that whether you scratch out, tick or circle, your answer will be where the pen ink is reflecting.
    In a case of Joint Venture or multi- directors, full details of all Directors must be provided on the table on MBD 4.
  • MBD 6.1 – must be fully completed.
  • MBD 8 - only tick the appropriate answer box, whether you scratch out, tick or circle, your answer will be where the pen ink is reflecting

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An original affidavit from the property owner whose names are reflecting on the municipal rates and taxes statement to confirm that the director resides in their property

- Current municipal rates and taxes statement for the company's address must be attached; or
  - Valid lease agreement of the company (showing lease period)
  - An original letter from tribal authority not older than three (3) months if the company is operating from a tribal land
  - If the rates and taxes account are not in the names of the company, the attached municipal rates and taxes statement must be accompanied by the following:
    - An original affidavit from the property owner whose names are reflecting on the municipal rates and taxes statement to confirm that the director resides in their property

NB!!

✓ FOR PROCUREMENT EXPECTED TO BE LESS THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 90 DAYS AT THE TIME OF TENDER CLOSURE
✓ FOR PROCUREMENT EXPECTED TO BE MORE THAN 10 MILLION, AWARDS WILL NOT BE MADE TO BIDDERS OWING MUNICIPAL RATES AND TAXES FOR OVER 30 DAYS AT THE TIME OF TENDER CLOSURE
✓ Signatory resolution – Please attach a copy of Signatory resolution where instructed
✓ Accreditation with relevant Seta
✓ If the submission is from a Joint Venture, then a JV agreement must be attached
RUSTENBURG LOCAL MUNICIPALITY

06 November 2019

QUIMPAC/0064/2019/20 APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO OFFER ACCREDITED TRAINING FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE:
UNIT STANDARDS: - 116383 – STRATEGIC MANAGEMENT; BUDGETING IMPLEMENTATION AND PERFORMANCE MANAGEMENT;
119334 – GOVERNANCE AND LEGISLATION.

The quotation together with the completed forms must be submitted in a sealed quotation documents marked QUIMPAC/0064/2019/20 APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO OFFER TRAINING MUNICIPAL PUBLIC ACCOUNTS COMMITTEE: UNIT STANDARDS: - 116383 – STRATEGIC MANAGEMENT; BUDGETING IMPLEMENTATION AND PERFORMANCE MANAGEMENT and be placed in a bid box situated in the foyer of the Municipal Offices, Missionary Mpheni House, d/o Beyers Naude and Nelson Mandela Drive, Rustenburg Local Municipality 0300, not later than 22 November 2019 at 12H00. Whereafter the prices will be read out loud in public and Compliance Checklist (Returnable) done at the same time.

The following conditions will apply:

- Price(s) quoted must be valid for at least ninety (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- This quotation will be according to the PPPFA (2017) and for this purpose forms MBD 1, MBD 2, MBD 3, MBD 4, MBD 8.1, MBD 8, MBD 9 and Section 38 (Declaration Form) must be scrutinized, completed and submitted together with your quotation. Schedules/Forms not duly completed will result in a quotation not being considered.
- All quotations will be evaluated in accordance with the 80/20-point system.
- No quotation will be considered from a person who is employed by the state.
- No quotation will be considered without a valid tax clearance certificate. Failure to do so will invalidate the quote submitted.
- All documents must be completed in full and be submitted with the official quotation.
- An updated record of rates, taxes and services to the relevant municipality of all directors and businesses must be attached. Failure to do so will invalidate the quote submitted.
- CK documents must be submitted. Failure to do so will invalidate the quotation submitted.
- Certified copy of identity Document of members/owners/shareholders/trustees/partners must be submitted, failure to do so will invalidate the quotation.
- Bidders are required to submit original and valid BBBEE Status Level Verification Certificates or Certified copies thereof together with their quotation document to substantiate their BBBEE rating claims.
- Failure to submit the original or certified copy of the BBBEE Status Level Verification Certificates will lead to non-allocation of BBBEE Points.

Any enquiries can be directed to Mr Fanie Marumola on (014) 590 3437

Mr F. Marumola
Acting Manager: MPAC

Mr M Rapola
Unit Acting Manager SCM