



RUSTENBURG LOCAL MUNICIPALITY

13 NOVEMBER 2018

QU/DCS/0044/2018/19 – APPOINTMENT OF AN ACCREDITED/REGISTERED SERVICE PROVIDER TO PROVIDE AN EMPLOYEE ASSISTANT PROGRAMME (EAP) ON “AS AND WHEN NEEDED BASIS”

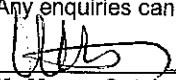
The quotation together with the completed forms must be submitted in a sealed quotation documents marked:

QU/DCS/0044/2018/19 – APPOINTMENT OF AN ACCREDITED/REGISTERED SERVICE PROVIDER TO PROVIDE AN EMPLOYEE ASSISTANT PROGRAMME (EAP) ON “AS AND WHEN NEEDED BASIS” and be placed in a bid box situated in the foyer of the Municipal Offices, Missionary Mpheni House, c/o Beyers Naude and Nelson Mandela Drive, Rustenburg Local Municipality 0300, **No compulsory briefing session, documents will be available from 14th November 2018 at 14:00 and closing date be not later than 23rd November 2018 at 12H00, where after the prices will be read out loud in public and Compliance Checklist (Returnable) done at the same time.**

The following conditions will apply:

- Price (s) quoted must be valid for at least ninety (90) days from date of your offer.
- Price (s) quoted must be firm and must be inclusive of VAT.
- **This quotation will be according to the PPPFA (2017) and for this purpose forms MBD 1, MBD 2, MBD 3, MBD 4, MBD 6.1, MBD 8, MBD 9 and Section 38 (Declaration Form) must be scrutinized, completed and submitted together with your quotation. Schedules/Forms not duly completed will result in a quotation not being considered.**
- All quotations will be evaluated in accordance with the 80/20-point system.
- No quotation will be considered from a person who is employed by the state.
- No quotation will be considered without a valid tax clearance certificate. Failure to do so will invalidate the quote submitted.
- All documents must be completed in full and be submitted with the official quotation.
- An updated record of rates, taxes and services to the relevant municipality of all directors and businesses must be attached. Failure to do so will invalidate the quote submitted.
- CK documents must be submitted. Failure to do so will invalidate the quotation submitted.
- Certified copy of Identity Document of members/ owners/ shareholders/ trustees/ partners must be submitted, failure to do so will invalidate the quotation.
- **Bidders are required to submit original and valid BBBEE Status Level Verification Certificates or Certified copies thereof together with their quotation document to substantiate their BBBEE rating claims**
- **Failure to submit the original or certified copy of the BBBEE Status Level Verification Certificates will lead to non-allocation of BBBEE Points**

Any enquiries can be directed to Ms. Refilwe Rakoma on (014) 590 3479/3097/3960


Mr. Moses Setshogoe
Unit Manger: Occupational Health
and Safety


Mr S. Makhura
Unit manager SCM