

ARRANGEMENT OF THE FORMS:

DOC: F/1	Application form with applicant and owner details.
DOC: F/2	Application form for change of land use rights also known as rezoning in terms of section 17(1) of this By-Law.
DOC: F/3	Application form for removal, amendment or suspension of title conditions in terms of section 17(2) of this By-Law
DOC: F/4	Application form for a special consent use in terms of the Land Use Scheme read with section 17(3) By-Law
DOC: F/5	Application form for a written consent use in terms of Land Use Scheme read with section 17(4) of this By-Law
DOC: F/6	Application form for temporary consent use in terms Land Use Scheme read with section 17(5) of this By-Law
DOC: F/7	Application form for township establishment in terms of section 17(7) of this By-Law
DOC: F/8	Checklist for layout plans for township establishment
DOC: F/9	Application form for a division or phasing of a township application in terms of section 17(8) of this By-Law
DOC: F/10	Application form for the amendment of an approved township in terms of section 17(7)(j) of this By-Law
DOC: F/11	Application form for subdivision and consolidation in terms of section 17(15) of this By-Law
DOC: F/12	Application form for application for extension of time to comply with pre-promulgation conditions in terms section 17(11) of this By-law
DOC: F/13	List of number of copies per document per land development application required
DOC: F/14	The Provincial Gazette, newspapers and placard notice in terms of Section 17(1) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015 for a change of land use rights known as rezoning
DOC: F/15	The Provincial Gazette, newspapers and placard notice in terms of Section 17(2) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015 for the removal, amendment or suspension of a restrictive condition in the title
DOC: F/16	The Local newspapers and placard notice for a special consent use in terms of Section 17(3) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/17	The placard notice for a written consent use in terms of Section 17(4) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/18	The Provincial Gazette, newspapers and placard notice in terms of Section 17(7) of the Rustenburg Spatial Planning and Land Use

	Management By-Law, 2015 for the establishment of a township
DOC: F/19	The Provincial Gazette, newspapers and placard notice in terms of Section 17(18) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015 for the alteration / amendment or partial cancellation of a general plan of an approved township
DOC: F/20	The Provincial Gazette, newspapers and placard notice in terms of Section 17(15) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015 for subdivision of land as contemplated in terms of Section 17(15)(a)(iii) of this By-Law
DOC: F/21	Example of a Locality Plan
DOC: F/22	Example of a Land Use Plan
DOC: F/23	Example of a Zoning Plan
DOC: F/24	Example of a Site Plan
DOC: F/25	Example of a Power of Attorney
DOC: F/26	Example of affidavit / affirmation
DOC: F/27	Notification of place, date and time of hearing of the Municipal Planning Tribunal in terms of section 19(11)(b) of this By-Law
DOC: F/28	Notice of Appeals
DOC: F/29	Notice of a draft Land Use Scheme in terms of Section 13(2)(a) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/30	Notice of an approved Land Use Scheme in terms of Section 13(9)(b) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/31	Notice of an approval of an amendment scheme in terms of Section 18(1)(v) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/32	Notice of an approved removal, amendment or suspension of a restrictive condition in title in terms of Section 17(2)(f) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/33	Declaration of an approved township in terms of Section 17(12) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/34	Notice of an approval of an amendment scheme in terms of Section 17(7)(g)(v) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 for an approved township
DOC: F 35	The Placard notice in terms of section 17(5) of the Rustenburg Spatial Planning and Land Use Management By-Law, 2015 for a temporary consent in terms of Rustenburg Spatial Planning and Land Use Management By-Law, 2015
DOC: F/36	Notice of petition to intervene

APPLICATION FORM WITH APPLICANT AND OWNER DETAILS

APPLICANT DETAILS			
Please indicate the type of applicant :			
Individual	<input type="checkbox"/>	Legal Entity / Other	<input type="checkbox"/>
Applicant Details: Individual			
Title			
Initial			
First Name(s)			
Surname			
Preferred Name			
Applicant Details: Legal Entity / Other			
Name			
Registration number			
Representative name			
Postal Details of Applicant			
Physical Address(Work)			
Address Line 1 (street no)			
Address Line 2 (street name)			
Township		Postal Code	
Specify City			
Physical Address (Home)			
Address Line 1 (street no)			
Address Line 2 (street name)			
Township		Postal Code	
Specify City			
Applicant Postal Address Details			
Postal Type	PO Box <input type="checkbox"/>	Physical Address (Home) <input type="checkbox"/>	
	Private Bag <input type="checkbox"/>	Physical Address (Work) <input type="checkbox"/>	
Postal Number			
Township		Postal Code	
Specify City			
Applicant Communication Details			
E-Mail Address			
Cell Phone			
Home Phone			
Work Phone			
Home fax			
Work fax			
Preferred Communication Type:	E-Mail		SMS

OWNER DETAILS			
Please indicate the type of applicant:			
Individual	<input type="checkbox"/>	Legal Entity / Other	<input type="checkbox"/>
Owner Details : Individual			
Title			
Initials			
First name			
Surname			
Preferred name			
Owner Details: Legal Entity/other			
Name			
Registration number			
Representative name			
Postal Details of Owner			
Physical Address (Work)			
Address Line 1 (street no)			
Address Line 2 (street name)			
Township		Postal Code	
Specify City			
Physical Address (Home)			
Address Line 1 (street no)			
Address Line 2 (street name)			
Township		Postal Code	
Specify City			
Owner Postal Address Details			
Postal Type	PO Box <input type="checkbox"/>	Physical Address (Home) <input type="checkbox"/>	
	Private Bag <input type="checkbox"/>	Physical Address (Work) <input type="checkbox"/>	
Postal Number			
Township		Postal Code	
City			
Communication Details			
E-Mail Address			
Cell Phone			
Work Phone			
Work fax			
Preferred Communication Type	E-Mail		SMS

Details of Owner's / Marital Status	Not Applicable	Married in Community of Property	Married out of Community of Property
FOR OFFICIAL USE			
Receipt Amount			
Receipt Number			
Payment Date			
Application Form Date			

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

I further hereby acknowledge that should not all the required documentation be submitted; the application shall not be considered.

SIGNATURE DATE:

OFFICIAL SIGNATURE..... DATE:.....

MUNICIPALITY STAMP

DOC: F/2**APPLICATION FORM FOR CHANGE OF LAND USE RIGHTS ALSO KNOWN AS REZONING IN TERMS OF SECTION 17(1) OF THIS BY-LAW****NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/2****PROPERTY INFORMATION**

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

REZONING DETAILS

Amendment scheme number		Annexure number	
Proposed Use Zone			
Proposed Primary Right			
Proposed density			
Proposed number of units/lettable rooms			
Proposed Height(storey/s)			
Proposed coverage (%)			

Proposed FAR	
Proposed Parking Ratio	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Annexure	
Locality Plan	
Land-Use Plan	
Zoning Plan	
Maps 2's	
Proposed Site Development Plan	
Notices	List of names of adjoining properties owners/ Proof of registered mail Proof of Newspaper advert Proof of Provincial Gazette Proof of Notices
Zoning Certificate	
Registered Title Deed	
Conveyancer's Certificate	
Township Layout Plan (where applicable)	
Proposed Subdivision Plan (where applicable)	
Proposed Consolidation Plan (where applicable)	
Mineral Rights Certificate (together with mineral holder's consent) and/or prospecting contract	
Environmental Impact Assessment, including Heritage Impact Assessment and Archeological Assessment (where applicable)	
Geo-technical Report (including geology) (where	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
applicable)	
Traffic Impact Report (where applicable)	
Market Related Study (where applicable)	
Noise Impact assessment (where applicable)	
List and conditions to be removed, amended or suspended	
Other	

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SIGNATURE DATE:

OFFICIAL SIGNATURE.....DATE:.....

MUNICIPAL STAMP

DOC: F/3

**APPLICATION FORM FOR REMOVAL, AMENDMENT
OR SUSPENSION OF TITLE CONDITIONS IN TERMS OF SECTION 17(2) OF THIS BY-LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/3

PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

REMOVAL OF RESTRICTIONS IN TITLE DEED

Removal or suspension of conditions (According to the Title Deed)	
Amendment of condition/s	

Reason for Amendment or Removal of Condition/s				
Indicate whether the property/ties is/are situated in a conservation area or has/have been included in a register of properties worthy of conservation		Yes		No
Does the property have any endangered plant or animal species, which will be Specify		Yes		No

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SIGNATURE DATE:

OFFICIAL SIGNATURE..... DATE:.....

MUNICIPAL STAMP

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DOC: F/4

**APPLICATION FORM FOR SPECIAL CONSENT USE
IN TERMS OF THE LAND USE SCHEME READ WITH SECTION 17(3) OF THIS BY-LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/4

PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

CONSENT USE DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	
Application is for the purposes of:	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
Land-Use Plan	
Zoning Plan	
Proposed Site Development Plan	
Notices	List of names of adjoining properties owners/ Proof of registered mail Proof of Newspaper advert Proof of Notices
Zoning Certificate	
Registered Title Deed	
Conveyancer's Certificate	
Proposed Subdivision Plan (where applicable)	
Proposed Consolidation Plan(where applicable)	
Mineral Rights Certificate (together with mineral holder's consent) and/or prospecting contract	
Environmental Impact Assessment, including Heritage Impact Assessment and Archeological Assessment (where applicable)	
Geo-technical Report (including geology) (where applicable)	
Traffic Impact Report (where applicable)	
Market Related Study (where applicable)	
Nosie Impact assessment (where applicable)	
List and conditions to be removed, amended or suspended in the title deed	
other	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	

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SIGNATURE DATE:

OFFICIAL SIGNATURE DATE:.....

MUNICIPAL STAMP

DOC: F/5

**APPLICATION FORM FOR WRITTEN CONSENT USE
IN TERMS OF THE LAND USE SCHEME READ WITH SECTION 17(4) OF THIS BY LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/5

PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	
Application is for the purposes of:	

APPLICATION IS FOR:

erect and use of a building or for the use of land in any use zone, whether wholly or partially for any purposes which requires the written consent of the Municipality	
relaxation of the line(s) of no access	
relaxation of a building line;	
erection of an additional (second) dwelling unit	
relaxation of coverage	
relaxation of height	
provision of parking on adjacent property	
relaxation of parking	
amendment of site development plan	
erection of screen wall(s) exceeding 2,0m in height	
relaxation of conditions applicable to filling stations / public garages	
Upliftment of servitude	

CHECKLIST: OFFICIAL USE ONLY**DOCUMENT ATTACHED**

Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
Land-Use Plan	
Zoning Plan	
Proposed Site Development Plan	
Notices	List of names of adjoining properties owners/ Proof of registered mail Proof of Notices
Zoning Certificate	
Registered Title Deed	
Conveyancer's Certificate	
Proposed Subdivision Plan (where applicable)	
Proposed Consolidation Plan (where applicable)	
Mineral Rights Certificate (together with mineral holder's consent) and/or prospecting contract	
Environmental Impact Assessment, including Heritage Impact Assessment and Archeological Assessment (where applicable)	
Geo-technical Report (including geology) (where applicable)	
Traffic Impact Report (where applicable)	
Market Related Study (where applicable)	
List and names of adjacent properties owners	
Nosie Impact assessment (where applicable)	
List and conditions to be removed, amended or suspended in the Title Deed (where applicable)	
Other	

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

DOC: F/6

**APPLICATION FORM FOR TEMPORARY USE
IN TERMS OF THE LAND USE SCHEME READ WITH SECTION 17(5) OF THIS BY-LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/6

PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	
Application is for the purposes of:	

APPLICATION IS FOR:

the erection and use of temporary buildings, or the use of existing buildings for site offices, storage rooms, workshops or such other uses as may be necessary during the erection of any permanent	
building or structure on the land; Provided that such consent shall ipso facto lapse upon completion of the permanent structure or on the expiry date thereof as determined by the Local Authority;	
the occasional use of land or buildings for public religious exercises, place of instruction, institution, place of amusement or social hall;	
the use of land or buildings thereon for State or municipal purposes;	
the use of land or the erection of buildings necessary for the purpose of informal retail trade.	
Prospecting rights granted in terms of the Mineral and Petroleum Resources Development Act, 2002 (Act No 28 of 2002)	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Motivational Memorandum	
Locality Plan	
Land-Use Plan	
Zoning Plan	
Proposed Site Development Plan	
Notices	

	Proof of Notices	
Zoning Certificate		
Registered Title Deed		
Conveyancer's Certificate		
Proposed Subdivision Plan (where applicable)		
Proposed Consolidation Plan (where applicable)		
Mineral Rights Certificate (together with mineral holder's consent) and/or prospecting contract		
Environmental Impact Assessment, including Heritage Impact Assessment and Archeological Assessment (where applicable)		
Geo-technical Report (including geology) (where applicable)		
Traffic Impact Report (where applicable)		
Market Related Study (where applicable)		
List and names of adjacent properties owners		
Noise Impact assessment (where applicable)		
List and conditions to be removed, amended or suspended in the Title deed (where applicable)		
Other		

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

I further hereby acknowledge that should not all the required documentation be submitted, the application shall not be considered.

SIGNATURE DATE:

OFFICIALSIGNATURE..... DATE:.....

MUNICIPAL STAMP

DOC: F/7**APPLICATION FORM FOR TOWNSHIP ESTABLISHMENT
IN TERMS OF SECTION 17(7) OF THIS BY-LAW****NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/7 and DOC: F/8****PART A: PROPERTY INFORMATION**

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

Part B : TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

Part C: ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
Present FAR	
Existing Development	

PART D: PROPOSED TOWNSHIP

Name and Extension of the proposed township							
Use zone no	Proposed use zone	Erf no	Average size m ²	Height	FAR	Coverage	Other development control measures (density)

PART E: GENERAL INFORMATION

Has the consent of the Department of Minerals and Energy as custodian of mineral rights been obtained?		Yes	No
Is the property situated within 3 km of a sewerage disposal works?		Yes	No
Name the local authority(s) that is situated within 10 km of the boundaries of the property			
Name the local authorities or authorised bodies that provide the following services:			
Water			
Electricity			
Sewerage			
Roads and Stormwater			
Is the existing development (structures and land use) on the property described in the memorandum?		Yes	No
Is it required that the building(s) on the property be conserved in terms of the National Heritage Resource Act, Act 25 of 1999?		Yes	No
ENDOWMENT/DWELLING UNITS			
Does the layout plan provide for open spaces or parks according to schedule 19 of this By-law.		Yes	No
Motivate if answer is "no" above			
Provide the total number of dwelling units on all erven in the township			
MINING LAND			

If the land on proclaimed mining land has been reserved for township purposes, provide the Government Notice No.			
Has an application been made to the Mining Tribunal for its reservation for township purposes?		Yes	No
Is the property on proclaimed mining land?		Yes	No
ENVIRONMENTAL/BIOPHYSICAL SENSITIVITIES			
Is the development a "listed activity" in terms of the National Environmental Management Amended Act, 2004 (Act 8 of 2004), with specific reference to the regulations promulgated under section 24(5)?		Yes	No
If "Yes" above, Has an environmental impact assessment (EIA) process been initiated?		Yes	No
Indicate which process has been initiated	Basic	Yes	No
	Scoping	Yes	No
	None	Yes	No
Appointed environmental consultant	Name		
	Contact details		
Are two copies of the application regarding the above process attached to this application?		Yes	No
If the development is not a "listed activity" or if the above EIA process has not been initiated, have the on-site ecological issues been discussed in the memorandum?		Yes	No
Request permission to forward a copy of the application to external bodies in terms of section 17(1)(k)		Yes	No

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close Corporation Resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Annexures	
Approved Layout and resolution	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Proposed Layout indicating the division or phasing of a Township	
Proposed for each new divided township	
Locality Plan	
Land-Use Plan	
Other	

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

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SIGNATURE DATE:

OFFICIAL SIGNATURE..... DATE:.....

MUNICIPAL STAMP

DOC: F/8

CHECKLIST FOR LAY-OUT PLANS FOR TOWNSHIP ESTABLISHMENT

No	Requirements of information to be provided	Yes	No
1	Prints of the plan of the proposed township		
2	Plan number;(Township name, extension / number of plan)		
3	Contour lines and values		
4	A bar scale		
5	The true north		
6	The name of the Municipality within whose area of jurisdiction the land on which the applicant proposes to establish the township is situated		
7	The boundaries of the proposed township		
8	The Property description as indicated in the 'name reservation letter'		
9	Grid co-ordinates and a reference to the geodetic system used		
10	Existing buildings in the proposed township		
11	Adjoining existing and adjoining proposed streets and roads with their names;		
12	Adjoining proposed public streets/roads with their names and widths		
13	adjoining erven in existing townships or proposed townships in respect of which applications have been submitted or notice has been given in terms of section 16(4) or 16(5)		
14	Streets, squares and Open spaces (Private and Public) in the proposed township		
15	Adjoining erven in existing townships or proposed townships in respect of which applications have been submitted		
16	Water courses, railways, pipe lines, power lines, existing public roads and all servitudes in or abutting the proposed township		
17	Public roads in or abutting the proposed township		
18	All servitude in or abutting the proposed township		
19	Private 'access' erven (name and widths) in or abutting the proposed township		
20	A table indicting the total number of erven in the proposed township, the number of erven for specific purposes (proposed zoning) and their numbers, the minimum size of the erven, the ruling size of the erven, the total length of the streets within the township, the area of streets as a percentage of the total area of the township and the area of parks and open spaces, if any, as a percentage of the total area of the township		
21	A locality plan, as an inset on the plan of the township, accurately drawn to a scale of not less than 1:50 000 or such other scale which the Municipality, as the case may be, may approve indicating:		
21.1	The location of the proposed township on the farm or agricultural holding		
21.2	The routes giving access to the nearest main road and the road network in the vicinity of the township		
21.3	The boundaries of the farm portion or agricultural holding on which the township is to be established		
21.4	the location of existing sewage disposal works and the distance from the proposed township of such works, where such works are situated within 3 km of the boundaries of the township		
21.6	A bar scale, in respect of the locality plan		
21.7	The true north		
22	The erven in the proposed township accurately drawn to a scale of 1:1 000, 1:1 250, 1:1 500, 1:2 000; 1:2 500 or 1: 5000 and numbered consecutively in each block		

No	Requirements of information to be provided	Yes	No
23	In an enclosure, the names of the persons responsible for the contour surveys and the design of the township and a reference to the datum plan on which the contour values are based		
24	If the township is to be established on two or more farm portions or agricultural holdings, the boundaries and description of such farm portions or holdings		
25	Each registered servitude over the land in the proposed township with a reference to the purpose of the servitude, the notarial deed or approved diagram relating to such servitude and, where an alteration in the route of such servitude is contemplated, the proposed route		
26	The boundaries of the geological zones on dolomite as well as the certification thereof of the geologist (if applicable);		
27	1:100 year floodline shall be certified on the layout plan		

SIGNATURE DATE:

OFFICIAL SIGNATURE..... DATE:.....

MUNICIPAL STAMP

DOC: F/9

**APPLICATION FORM FOR A DIVISION OR PHASING
OF A TOWNSHIP APPLICATION IN TERMS OF SECTION 17(8) OF THIS BY-LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/8

PART A: PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

Part B : TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

Part C: ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

PART D: PROPOSED TOWNSHIP APPROVED THAT NEEDS TO BE DIVIDED:

Name and Extension of the proposed township							
Use zone no	Proposed use zone	Erf no	Average size m ²	Height	FAR	Coverage	Other development control measures (density)

1. Name and extension:

2. Date of approval of township to be divided:

3. Has extension of time in terms of section 18(10)(a) been granted?

Yes ☐ ☐ No Not applicable ☐

4. Has the general plan of the township to be divided been approved by the Surveyor-General?

Yes No ☐ ☐

PART E: PROPOSED DIVIDED TOWNSHIP:

1 Division of township in separate townships, namely:

.....

2. PROPOSED LAND USES FOR SEPARATE TOWNSHIPS

Details of proposed land uses for township:

.....

Use zone no	Proposed use zone	Erf no	Ave- rage size m ²	Height	FAR	Coverage	Other development control measures (density)

(Complete a separate table for each new township.)

3. ENDOWMENT AND DWELLING-UNITS

Details of endowment and total number of dwelling units for separate townships

Township name	Is endowment payable?			Total number of dwelling units
	Yes	No	If "No", why not?	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
other	

Page 30 of 74

DOC: F/10

**APPLICATION FORM FOR THE AMENDMENT
OF AN APPROVED TOWNSHIP IN TERMS OF SECTION 17(7)(j) OF THIS BY-LAW**

NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/8

PART A: PROPERTY INFORMATION

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

Part B : TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

Part C: ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

PART D: PROPOSED TOWNSHIP APPROVED:

Name and Extension of the proposed township							
Use zone no	Proposed use zone	Erf no	Average size m ²	Height	FAR	Coverage	Other development control measures (density)

1. Name _____ and extension:.....

2. Date _____ of _____ approval _____ of _____ township:

3. Have the documents contemplated in the above township been lodged at the Surveyor-General?

Yes ☐ No ☐

4. If "Yes", have the Surveyor-General's comments on the proposed amendment in terms of section 18(8)(i) been submitted?

Yes ☐ No ☐

5. PROPOSED AMENDMENTS

Details of proposed land uses

Use zone no	Proposed use zone	Erf no	Average size m ²	Height	FAR	Coverage	Other development control measures (density)

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
Other	

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

I further hereby acknowledge that should not all the required documentation be submitted, the application shall not be considered.

DOC: F/11**APPLICATION FORM FOR SUBDIVISION AND/OR CONSOLIDATION IN TERMS OF SECTION 17(15) OF THIS BY-LAW****NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/11****PART A: PROPERTY INFORMATION**

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

Part B : TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

Part C: ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

CONSOLIDATION / SUBDIVISION**SUBDIVISION DETAILS**

Proposed Portion Description	Buildable Area (m ²)	Panhandle Area (m ²)	Panhandle Width (m)	Portion Area

CONSOLIDATION DETAILS

Proposed Portion Description	Size (m ²)

REQUIRED DOCUMENTS**CHECKLIST: OFFICIAL USE ONLY****DOCUMENT ATTACHED**

Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
Zoning Map	
Zoning Certificate	
Registered Title Deed	
Conveyancer's Certificate	
Township Layout Plan (where applicable)	
Proposed Subdivision Plan	
Proposed Consolidation Plan	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Other	

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

I further hereby acknowledge that should not all the required documentation be submitted, the application shall not be considered.

SIGNATURE DATE:

OFFICIAL SIGNATURE..... DATE:.....

MUNICIPALITY STAMP

DOC: F/12**APPLICATION FORM FOR APPLICATION FOR EXTENSION OF TIME TO
COMPLY WITH PRE-PROMULGATION CONDITIONS IN TERMS OF THIS BY-LAW****NOTE: DOC: F/1 MUST BE SUBMITTED TOGETHER WITH DOC: F/12****PART A: PROPERTY INFORMATION**

Complete this section for each property (make a separate copy for each property)

Township / Agricultural Holding / Farm	
Erf / Plot / Farm No	
Portion number	
Street name	
Street number	

Part B : TITLE DEED

Title Deed number	
Registered Owner	
Property Size (m ²)	
Bond (Yes/No)	
Bondholder's Name	
Restrictive Title Deed Restrictions(Yes/No)	

Part C: ZONING DETAILS

Zoning	
Height (Scheme)	
Density (Scheme)	
Coverage (Scheme)	
FAR	
Existing Development	
Existing Land Use	

Part D: APPROVED APPLICATION INFORMATION

Complete this section for each property (make a separate copy for each property)

Type of application (section to the By-law)	
Reference number	
Date of approval	
Date approval will lapse	

CHECKLIST: OFFICIAL USE ONLY	
DOCUMENT ATTACHED	
Official Receipt of payment of the application fees	
Covering letter	
Completed Application form	
Power of Attorney	
Company Resolution	
Close corporation resolution	
In the instant of a Trust a Letter of appointment of the Trustees	
Bondholder's consent	
Motivational Memorandum	
Locality Plan	
Zoning Certificate	
Registered Title Deed	
Conveyancer's Certificate	
Township Layout Plan (where applicable)	
Proposed Subdivision Plan	
Proposed Consolidation Plan	
Other	

I, being the registered Owner / Applicant of the property/ties declare that the above information is correct and that the required documents are attached.

I hereby acknowledge that the Rustenburg Local Municipality has the right to request additional information or documentation should it be deemed necessary to be able to make an informed decision.

I further hereby acknowledge that should not all the required documentation be submitted, the application shall not be considered.

DOC: F/13

**LIST OF NUMBER OF COPIES PER DOCUMENT PER
LAND DEVELOPMENT APPLICATION REQUIRED**

Document	Rezoning 17(1)	Removal of Restrictions 17(2)	Consent use 17(3)	Written Consent 17(4)	Temporary Consent 17(5)	Tribal areas 17(6)	Township Establishment 17(7)	Division or Phasing of Township 17(8)	Subdivision & Consolidation 17(15)
Covering Letter	8	8	8	8	8	8	8	8	8
Application Form	8	8	8	8	8	nil	8 Plus 16 (External Departments)	8	8
Power of Attorney	3	3	3	3	3	nil	3	3	3
Company/close corporation/trust resolution	3	3	3	3	3	nil	3	3	3
Proof of Members of company/close Corporation/trust	3	3	3	3	3	nil	3	3	3
Proof of Marital Status of the Owner	3	3	3	3	3	nil	3l	3	3
Bondholder's consent	3	3	3	3	3	nil	3	3	3
Motivating Memorandum	8	8	8	8	8	8	8 Plus 20 (External Departments)	8	8
Locality plan	8	8	8	8	8	8	8	8	8
Zoning Plan	8	Nil	8	8	8	8	8	8	8
Zoning Certificate	8	8	8	8	8	8	3	8	8
Site plan	8	Nil	8	8	8	8	Nil	nil	nil
Land Use Plan	8	Nil	8	8	8	8	Nil	nil	nil
Registered Title Deed	3	3	3	3	3	nil	3	3	3
list of names and addresses of surrounding owners	nil	3	3l	3	3	3	Nil	nil	nil
The Municipality's report on the sale/lease of the application property as approved by Council (if application is on Council owned land)	3	3	3	3	3	3	3	3	3
Subdivision and/or consolidation sketch plans	nil	Nil	nil	nil	nil	nil	Nil	8	8

Document	Rezoning 17(1)	Removal of Restrictions 17(2)	Consent use 17(3)	Written Consent 17(4)	Temporary Consent 17(5)	Tribal areas 17(6)	Township Establishment 17(7)	Division or Phasing of Township 17(8)	Subdivision & Consolidation 17(15)
Proof of Advertisement	3	3	3	3	3	3	3	3	3 (section 17(16)(a)(iii))
Deeds/Conveyances Report	nil	Nil	nil	nil	nil	nil	3	nil	nil
Land Surveyors Report	nil	Nil	nil	nil	nil	nil	3	nil	nil
Geological Report	nil	Nil	nil	nil	nil	nil	3	nil	nil
Township Layout Plan	nil	Nil	nil	nil	nil	nil	8 Plus 20 (External Departments)	nil	nil
Land Use Map	nil	Nil	nil	nil	nil	nil	20	nil	nil
Proposed Conditions of Establishment	nil	Nil	nil	nil	nil	nil	8	nil	nil
Traffic Report	nil	Nil	nil	nil	nil	nil	3	nil	nil
Retail Study (If Required)	nil	Nil	nil	nil	nil	nil	3	nil	nil
Architectural drawings/ Draft Site Development Plans (If Required)	nil	Nil	nil	nil	nil	nil	3	nil	nil
Noise Impact Assessment (If Required)	nil	Nil	nil	nil	nil	nil	3	nil	nil
Divisional Plan	nil	Nil	nil	nil	nil	nil	Nil	8	nil
Mineral Rights Holder's consent	nil	Nil	nil	nil	nil	nil	3	3	3(section 17(16)(a)(iii))

The number of copies and the documents required for submission per land development application can be amended from time to time by the Municipality

DOC: F/14

**THE PROVINCIAL GAZETTE, NEWSPAPERS AND PLACARD
NOTICE IN TERMS OF SECTION 17(1) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING
AND LAND USE MANGEMENT BY-LAW, 2015 FOR A CHANGE OF LAND USE RIGHTS KNOWN AS
REZONING**

I,..... (full name),
being the *owner/ Applicant of *erf/erven/portion(s)
.....

.....
(complete description of property as set out in title deed) hereby give notice in terms of
Section 17(1)(d) of the Rustenburg Local Municipality Spatial Planning and Land Use Management
By-Law, 2015 that I have applied to the Rustenburg Local Municipality for a change of land use
rights also known as rezoning of the property(ies) described above, situated at
.....

.....
from
to

This application contains the following proposals:

.....
.....
.....

Give –

- (a) A clear indication of all the proposals in the proposed amendment
- (b) A clear description of the property(ies) affected thereby
- (c) A summary of the existing or proposed zoning and the effect of the latter by clearly indicating the development parameters.

Any objection or comments, with the grounds therefore and contact details, shall be lodged within
a period of 28 days from the first date on which the notice appeared, with or made in writing to:
Municipality at:

.....
.....
.....
.....

Full particulars and plans (if any) may be inspected during normal office hours at the above-
mentioned offices, for a period of 28 days from the date of first publication of the advertisement
in the Provincial Gazette / Newspaper and/or Site Notice;

Closing date for any objections :

Address of *owner/ applicant : (Physical as well as postal address)

.....

.....

.....

Telephone No:

Dates on which notice will be published:

.....

DOC: F/15

**THE PROVINCIAL GAZETTE, NEWSPAPERS AND PLACARD NOTICE IN TERMS OF
TERMS OF SECTION 17(2) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND
USE MANAGEMENT BY-LAW, 2015 FOR THE REMOVAL, AMENDMENT OR SUSPENSION OF A
RESTRICTIVE CONDITION IN THE TITLE DEED**

I/Webeing the owner/Applicant hereby give notice in terms of section 17(1)(d)) and 17(2) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 that I/we have applied to the Rustenburg Local Municipality for the removal / amendment or suspension of certain conditions contained in the Title Deed/Leasehold Title of(property description), which property is situated at.....
.....
.....

Any objection, with the grounds therefore and contact details, shall be lodged with or made in writing to: the Municipality at:
.....
.....
.....

From (the first date of the publication of the notice set out in section 17(1)(d) and 17(2) of the By-law referred to above) until (not less than 28 days after the date of first publication of the notice set out in section 17(1)(d) and 17(2)

Full particulars and plans (if any) may be inspected during normal office hours at the above-mentioned office, for a period of 28 days after the publication of the advertisement in the Provincial Gazette/ newspapers and/or Site Notice Boards

Closing date for any objections :

Address of *owner/ applicant : (Physical as well as postal address)
.....
.....
.....

Telephone No:

Dates on which notice will be published:
.....

DOC: F/16

**THE LOCAL NEWSPAPERS AND PLACARD NOTICE IN TERMS OF
SECTION 17(3) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE
MANAGEMENT BY-LAW, 2015 FOR A CONSENT USE**

I, (full name),
being the *owner/Applicant of
*erf/erven/portion(s).....
..... (complete description of property
as set out in title deed) hereby give notice in terms of Section 17(3)(c) and Section 17(3) of the
Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that
I/We Intend applying to the Rustenburg Local Municipality for Special consent to use:

.....
(description of property),
.....

also known as (street name and number)
.....

.....for the purposes of
.....

.....
(details of the zoning, application – nature and extent of e application required)

Particulars of the application will lie for inspection during normal office hours at the office of the
Director Planning and Development, Room 313, Missionary Mpheni House c/o Beyers Naude and
Nelson Mandela Drive, Rustenburg for a period of 28 days from -----

(date of publication of notice).

Any objection, with the grounds therefore and contact details, shall be lodged with or made in
writing to the above address or at P O Box 16, Rustenburg, 0300 as well as with the under mentioned
applicant within a period of 28 days from ----- (date of publication of notice).

Address of Applicant.

.....
.....
.....

DOC: F/17

**THE PLACARD NOTICE IN TERMS OF
SECTION 17(4) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE
MANAGEMENT BY-LAW, 2015 FOR A WRITTEN CONSENT USE IN TERMS OF RUSTENBURG SPATIAL
PLANNING AND LAND USE MANAGEMENT BY-LAW, 2015**

I, (full name),
being the *owner/ Applicant of *erf/erven/portion(s)
.....

.....
(complete description of property as set out in title deed) hereby give notice in terms of
Section 17(4)(c) and Section 17(4) of the Rustenburg Local Municipality Spatial Planning and Land
Use Management By-Law, 2015, that I/We Intend applying to the Rustenburg Local Municipality
for Written consent to use:

.....
(description of property),
.....

also known as (street name and number)
.....

..... for the purposes of
.....

.....
(details of the zoning, application – nature and extent of e application required)

Particulars of the application will lie for inspection during normal office hours at the office of the
Director Planning and Development, Room 313, Missionary Mpheni House c/o Beyers Naude and
Nelson Mandela Drive, Rustenburg for a period of 28 days from -----

(date of publication of notice).

Any objection, with the grounds therefore and contact details, shall be lodged with or made in
writing to the above address or at P O Box 16 , Rustenburg, 0300 as well as with the under
mentioned applicant within a period of 28 days from ----- (date of publication of
notice).

Address of Applicant.

.....
.....
.....

DOC: F/18

**THE PROVINCIALGAZETTE, NEWSPAPERSAND PLACARD NOTICE IN TERMS
OF SECTION 17(7) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE
MANGEMENT BY-LAW, 2015 FOR THE ESTABLISHMENT OF A TOWNSHIP**

**RUSTENBURG LOCAL MUNICIPALITY
NOTICE OF APPLICATION FOR ESTABLISHMENT OF TOWNSHIP**

..... **EXTENSION**

I, (full name),
being the *owner/ Applicant of *erf/erven/portion(s)
.....

.....
(complete description of property as set out in title deed) hereby give notice in terms of section
18(1)(d) and in terms of Section17(7)of the Rustenburg Local Municipality Spatial Planning and
Land Use Management By-Law, 2015, that an application to establish the township referred to in
the Annexure hereto, has been submitted to the Rustenburg Local Municipality.

Particulars of the application are open to inspection during normal office hours at the office of the
Municipalityat:

.....
.....
.....

for a period of 28 days from (the date of first publication of this
notice).

Objections to or representations together with contact details in respect of the application must
be lodged in writing and in duplicate with the Municipality at the above office or posted to him/her
at PO Box 16, Rustenburg , 0300, within a period of 28 days from
.....(the date of first publication of this
notice).

Closing date for any objections :

Address of *owner/ applicant :(Physical as well as postal address)

.....
.....
.....

Telephone No:

Dates on which notice will be published:

.....

ANNEXURE

Name of township : Extension

Full name of applicant

:.....

Number of erven, proposed zoning and development control measures:

.....
Description of land on which township is to be established:

.....
Locality of proposed township:

The proposed township is situated

.....

DOC: F/19

**THE PROVINCIAL GAZETTE, NEWSPAPERS IN TERMS OF SECTION 17(18)
OF THE RUSTENBURG LOCAL MUNICIPALITY LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND
USE MANGEMENT BY-LAW, 2015 FOR THE ALTERATION / AMENDMENT OR PARTIAL CANCELLATION
OF A GENERAL PLAN OF AN APPROVED TOWNSHIP**

I, (full name),
being the *owner/ Applicant of *erf/erven/portion(s)
.....

.....
(complete description of property as set out in title deed) hereby give notice in terms of section 17(1)(d) and in terms of Section 17(18) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 that an application for *alteration/amendment/total or partial cancellation of general plan of the known as has been submitted to the Rustenburg Local Municipality.

The application together with the relevant plans, documents and information will lie for inspection during normal office hours at the Municipality, at.....

....., for a period of 28 days from (the date of first publication of this notice).

Objections to or representations together with contact details in respect of the application must be lodged with or made in writing to the Municipality at the above address or at
(postal address) within a period of 28 days from
.....

*Delete whichever does not apply.

Closing date for any objections :

Address of *owner/ applicant : (Physical as well as postal address)

.....
.....
.....

Telephone No:

Dates on which notice will be published:

.....

DOC: F/20

**THE PROVINCIAL GAZETTE, NEWSPAPERS AND PLACARD
NOTICE IN TERMS OF SECTION 17(15) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL
PLANNING AND LAND USE MANGEMENT BY-LAW, 2015 FOR SUBDIVISION OF LAND AS
CONTEMPLATED IN TERMS OF SECTION 17(15)(a)(iii) OF THIS BY-LAW**

NOTICE OF DIVISION OF LAND

I, (full name),
being the *owner/ Applicant of

hereby give notice, in terms of section 17(1)(d) and in terms of section 17(15)(a)(iii) of the
Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that I
have applied to the Rustenburg Local Municipality for the subdivision of the land described below
.

From
To.....

Any objection or comments, with the grounds therefore and contact details, shall be lodged within
a period of 28 days from the first date on which the notice appeared, with or made in writing to:
Municipality at:

.....
.....
.....

Full particulars and plans (if any) may be inspected during normal office hours at the above-
mentioned offices, for a period of 28 days from the date of first publication of the advertisement
in the Provincial Gazette / newspaper ;

Closing date for any objections :

Address of *owner/ applicant : (Physical as well as postal address)

.....
.....

Telephone No:

Dates on which notice will be published:

.....

Description of land:

Number and area of proposed portions:

Proposed Portion in extent approximatelym²

Proposed Remainder.... , in extent approximately m²

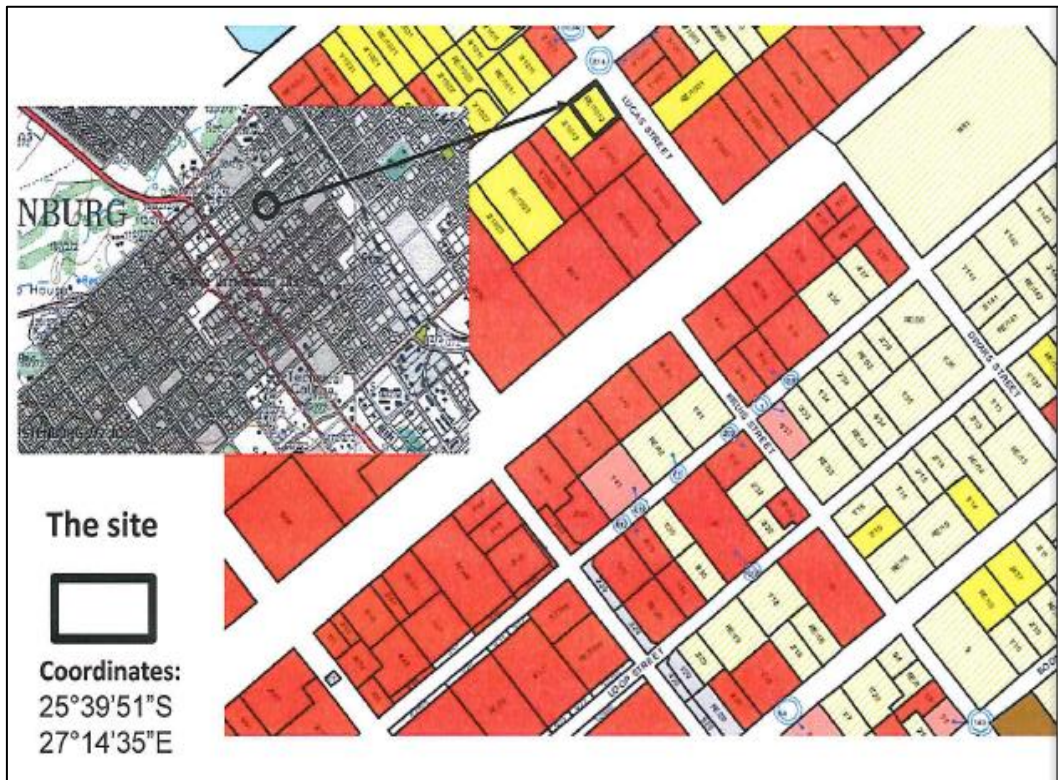
TOTALm

DOC: F/21

EXAMPLE OF A LOCALITY PLAN

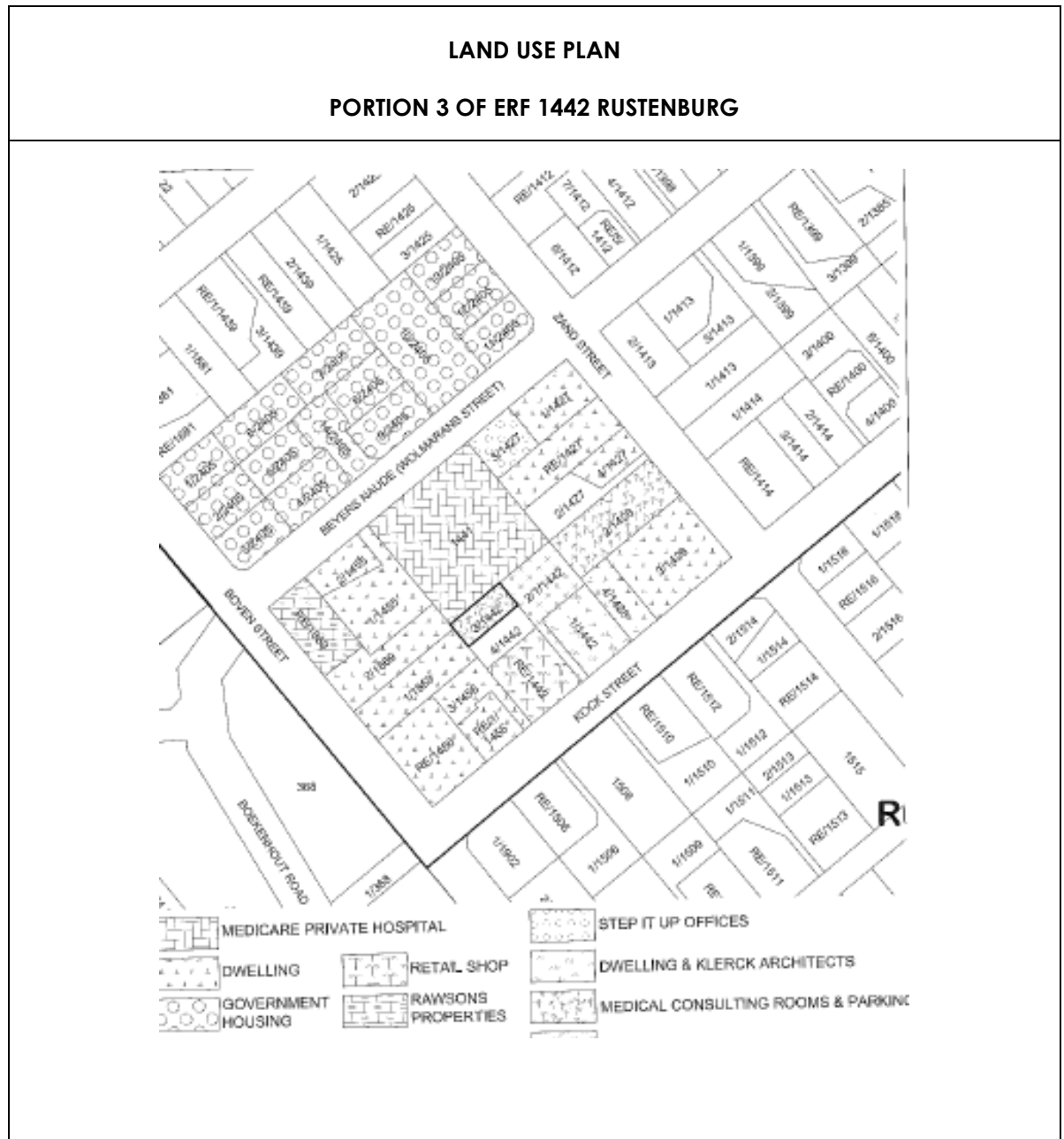
LOCALITY PLAN

REMAINING EXTENT OF ERF 1012 RUSTNBURG



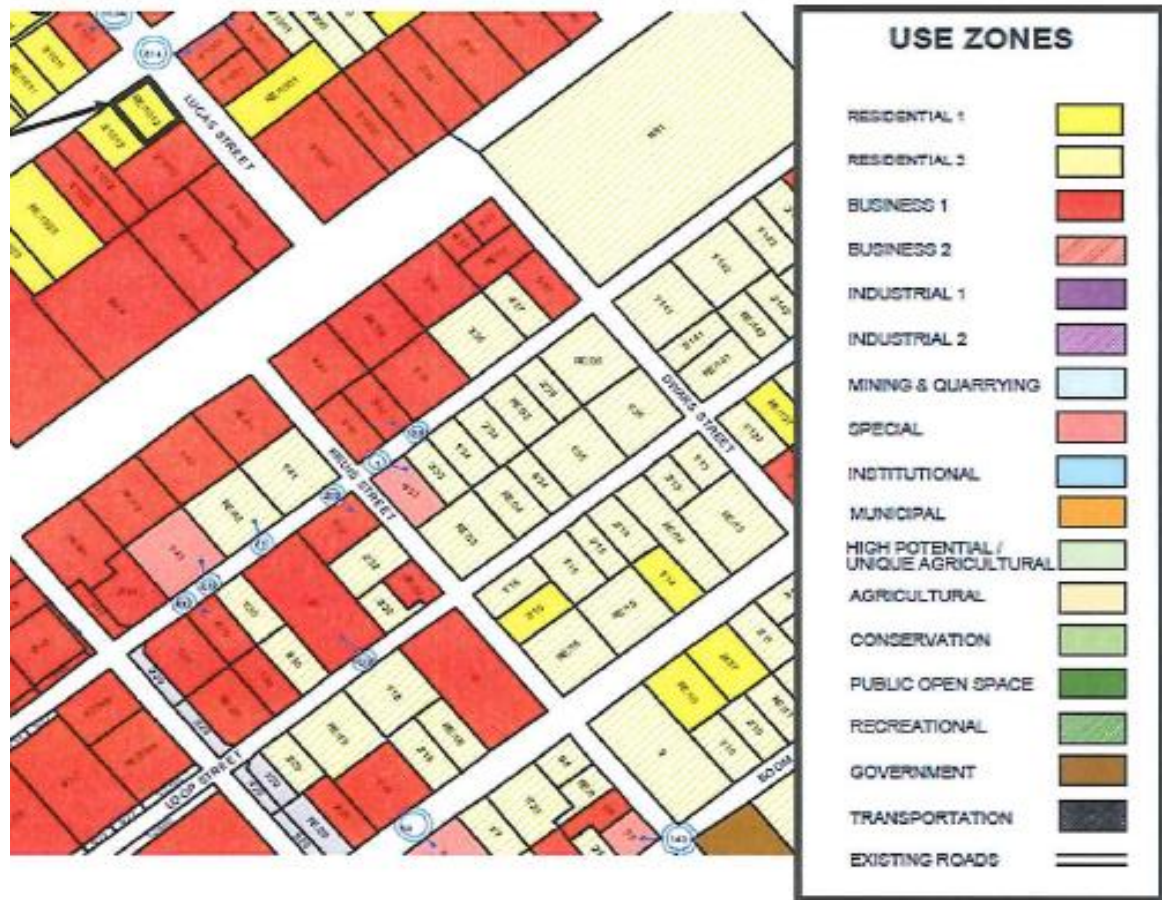
DOC: F/22

EXAMPLE OF A LAND USE PLAN



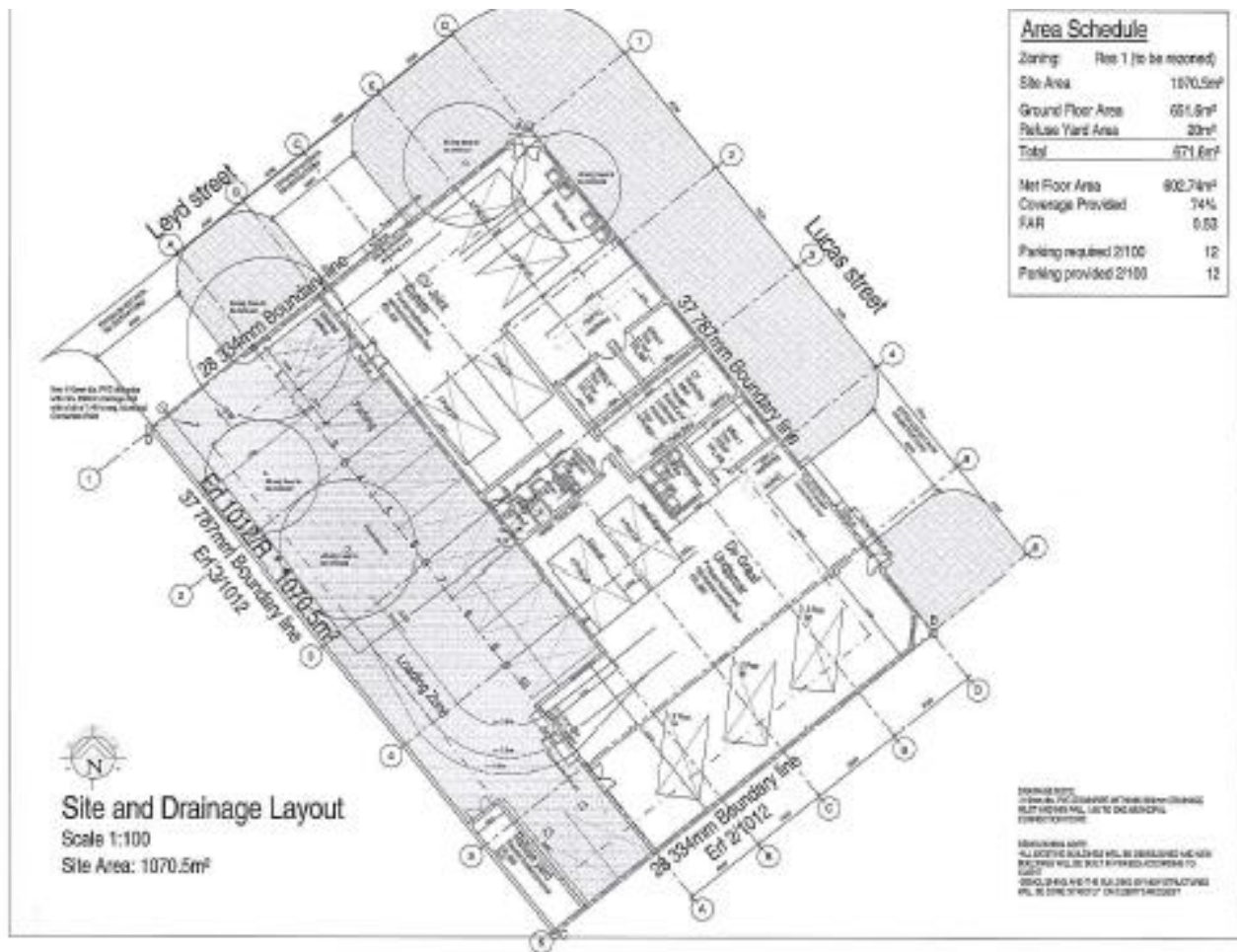
DOC: F/23

EXAMPLE OF A ZONING PLAN

ZONING MAP
REMAINING EXTENT OF ERF 1012 RUSTNBURG

DOC: F/24

EXAMPLE OF A SITE PLAN

**SITE PLAN
REMAINING EXTENT OF ERF 1012 RUSTNBURG**

DOC: F/25

EXAMPLE OF A POWER OF ATTORNEY

I/We,]

ID No: the undersigned, hereby nominate, constitute and appoint –

.....ID No:.....

with the power of substitution to be my/our legal attorney(s) and agent(s) in my/our name, place and stead to apply for -

..... (type of application and property description)

at The Rustenburg Local Municipality and in general to do everything to effect the application and to do whatever I/we would do if I/we were present in person and acting in the matter; and I/we hereby ratify, allow and confirm, and promise and agree to ratify, allow and confirm everything and anything my/our attorney(s) and agent(s) may do or may permit to be done legally in terms of this power of attorney.

Signed at on this day of20.....

in the presence of the undersigned witnesses.

AS WITNESSES:

1.....

2.....

AS REGISTERED OWNER

.....
Registered Owner (ID Number)

DOC: F/26

EXAMPLE OF AFFIDAVIT / AFFIRMATION

TO WHOM IT MAY CONCERN:

I, the undersigned, (full name and surname), hereby *make oath/affirm that the placard notice(s) as prescribed in terms of the By-Law on Erf No, Township....., was displayed and maintained in a conspicuous and to the public accessible place, for a period of 28 days from the first day the advertisements were advertised in local newspapers, viz from to, both dates inclusive.

SIGNED (SIGNATURE OF APPLICANT)
on at

I hereby certify that the deponent acknowledges that *he/she was conversant with the contents of this statement and understood it, and that the deponent uttered the following words: "I swear that the contents of this statement are the truth and nothing but the truth, so help me God".

COMMISSIONER OF OATHS:.....
DATE :

*Delete whichever is not applicable.

DOC: F/27

**NOTIFICATION OF PLACE, DATE AND TIME OF
HEARING OF THE MUNICIPAL PLANNING TRIBUNAL IN TERMS OF SECTION 19(11)(b) OF THIS BY-LAW**

Sir/Madam

.....
.....
.....

APPLICATION IN TERMS OF

.....

The abovementioned application will be considered by the Municipal Planning Tribunal.

You are requested to be available at the fromas the application will be heard by the Tribunal any time after the abovementioned time.

Kindly limit your deputation to a maximum of three persons. Please note that you will be limited in terms of time to verbally elucidate on your submissions/objection, which is already in the possession of the Tribunal and does not require full repetition.

If any documentation is going to be used in support of the submission, 15 copies must be provided to the Municipal Planning Tribunal at the Tribunal Hearing.

Any point *in limine* (technical points) which will be raised at the hearing, must be provided at least 7 (seven) working days prior to the hearing, addressed to the Head of Legal services at any time of the Municipality.

In the event that you will be represented in this matter, written proof of a mandate authorising such representation must be submitted accordingly.

Should experts by any party be called for purposes of the hearing, within any particular field to adduce evidence or provide any documents, the other parties including the Municipal Planning Tribunal, shall at least 7 days prior to the date of the hearing, be provided with a list of experts to be called and copies of the documents to be submitted, with an indication of the expertise to be used;

Please direct any queries to the Municipality.

Name :

Telephone nr :

Fax nr :

e-mail address:.....

DOC: F/28
NOTICE TO APPEAL

RUSTENBURG LOCAL MUNICIPALITY NOTICE OF APPEAL

TO:	
------------	--

PART A: APPELLANT DETAILS			
Person whose rights are affected in terms of Section 51(4) of the Act (Tick where applicable):			
Applicant		The Municipality where the land affected by the application is located	
Interested Person			
Individual		Legal Entity/Other	
Owner Details: Individual			
First Name (s)			
Surname			
Owners Details: Legal Entity/Other (Attached Power of Attorney if acting on behalf of an individual)			
Name of Company/Entity			
Registration Number			

Representative name			
Postal Address			
		Postal Code	
Email Address			
Tell (Work)			
Cell			
Fax			

NOTICE OF APPEAL IN TERMS OF SECTION _____ OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT PLANNING BY-LAW _____ read with Section 51 of Spatial Planning and Land Use Management Act, 2013 (Act No 16 of 2013)

Herewith our/my Notice of Appeal in terms of section _____ of the Rustenburg Land Use Management By-law _____; on a decision taken by _____ (Municipal Planning Tribunal or Land Development Officer) date _____ (date on which the decision was taken), for an application submitted in terms of _____ for/to _____ (type of application) _____ (Property Description).

Submitted to the Rustenburg Local Municipality in terms of Section _____ of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-law _____.			
PART B: GROUNDS OF THE APPEAL			
	YES	NO	
Appeal the decision made by Land Development Officer (Authorised Officer)/ Municipal Planning Tribunal			
Appeal against the condition (s) of approval imposed by the Land			

Development Officer or Municipal Planning Tribunal?				
Appeal based on & primarily concerned with the process followed prior to the Land Development Officer or Municipal Planning Tribunal?				
Appeal the merits of the land development or land use application on which it is believed that the Land Development Officer or Municipal Planning Tribunal erred in coming to conclusion?				
Appeal submitted to oppose?				
Other:				
PART C: DECISION MAKING TIMELINES				
Date of Decision:		Date receiving notice of decision		
Decision taken by?: (Land Development Officer/Municipal Planning Tribunal)				
PART D: APPELLANT'S PROPERTY DESCRIPTION (Property that is affected by the land development application)				
Property Description				
PART E: PROPERTY DESCRIPTION OF PROPOSED LAND DEVELOPMENT APPLICATION				
Property Description:				
PART F: APPEAL MOTIVATION & REASONS				
Attach Annexure A appeal motivation, information & reasons				
PART G: APPEAL FEE				
Proof of payment attached:	Yes	No		
<i>N.B Appeal fees that are paid to the Rustenburg Local Municipality are non-refundable</i>				
PART H: DECLARATION				
I, (full name).....				
hereby submit an appeal to the Appeal Authority in terms of section 51 of Act 16 of 2013. I				
declare that I shall be bound by all the provisions of the Act. I solemnly declare that, to the				

best of my knowledge and belief, all the information contained herein is true and correct.

Signed at..... on this day.....of this month.....year.....

PART H: ATTACHMENT & SUPPORTING INFORMATION & DOCUMENTATION (CHECK LIST TO BE USED BY OFFICIAL)

	Proof of Payment		Power of Attorney
	Proof of serving notice to other parties		Other: (Specify)
	Copy of the conditions of approval		
	Ground of Appeal/Motivation & reasons for appeal attached as Annexure A		

FOR OFFICE USE ONLY

DATE RECEIVED

RECEIVED BY:

.....

.....

MUNICIPAL STAMP

DOC: F/29

NOTICE OF A DRAFT LAND USE SCHEME IN TERMS OF SECTION 13(2)(a) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANGEMENT BY-LAW, 2015

LOCAL AUTHORITY NOTICE

NOTICE OF THE DRAFT LAND USE SCHEME,

The Rustenburg Local Municipality hereby gives notice in terms of section 13(2)(a) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that a draft Land Use Scheme to be known as Land Use Scheme, has been prepared by it.

This Scheme is a replacement of theLand Use Scheme or revision or amendment of theLand Use Scheme

This scheme contains the following proposals:

Give

- (a) a clear indication of all the proposals in the proposed original or amendment scheme;
- (b) a clear description of the property(ies) affected thereby;
- (c) a summary of the existing or proposed zoning and the effect of the latter.

The DraftLand Use Scheme, is open to inspection during normal office hours at the office of the Municipality..... from until Enquiries may be made at.....

The draft scheme will lie for inspection during normal office hours at the office of the.....(address and room number) for a period of 60 days from (the date of first publication of the notice).

Objections to or representation in respect of the scheme must be lodged in writing with the Municipality

.....
.....

or posted to from, provided that, should claims and/or objections be sent by mail, such claims and/or objections must reach the Rustenburg Local Municipality before or on

MUNICIPAL MANAGER

(date of publication)

(Notice No)

DOC: F/30

**NOTICE OF AN APPROVED LAND USE SCHEME IN TERMS OF SECTION 13(9)(b) OF THE RUSTENBURG
LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANGEMENT BY-LAW, 2015**

LOCAL AUTHORITY NOTICE

RUSTENBURG LOCAL MUNICIPALITY

NOTICE OF THE LAND USE SCHEME

It is hereby notified in terms of the provisions of section 13(9)(b) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that the Rustenburg Local Municipality has adopted the Land Use Scheme,

This amendment scheme is a substitution of theLand Use Scheme...../ Land Use Scheme,....., within the jurisdiction of the of the Rustenburg Local Municipality Area.

Land Use Scheme the Scheme Clauses and annexures of this amendment scheme are filed with the relevant Department of the North West Provincial Government or his successor in title and the Municipality and are open to inspection during normal office hours.

This scheme shall be known as the Land Use Scheme,..... and shall come into operation on

(.....Reference number)

MUNICIPAL MANAGER

(date of publication).....

(Notice No)

DOC: F/31

**NOTICE OF AN APPROVAL OF AN AMENDMENT SCHEME IN TERMS OF SECTION 17(1)(V) OF
RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANGEMENT BY-LAW, 2015**

LOCAL AUTHORITY NOTICE

**RUSTENBURG LOCAL MUNICIPALITY
..... AMENDMENT SCHEME (no)**

It is hereby notified in terms of the provisions of Section 17(1)(v) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that the Rustenburg Local Municipality has approved the application for the amendment of the Land Use Scheme, being the rezoning of (property description) from (current zoning) to (approved zoning), subject to certain further conditions.

Land Use Scheme and the scheme clauses and Annexures of this amendment scheme are filed with the Municipality and are open for inspection during normal office hours.

This amendment is known as Amendment Scheme and shall come into operation on the date of publication of this notice.

(Reference number.....)

MUNICIPAL MANAGER

(date of publication)

....
(Notice No)

DOC: F/32

**NOTICE OF AN APPROVED REMOVAL, AMENDMENT OR SUSPENSION OF A RESTRICTIVE CONDITION
IN TITLE IN TERMS OF SECTION 17(2)(f) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL
PLANNING AND LAND USE MANAGEMENT BY-LAW, 2015**

NOTICE OF 20.....

RUSTENBURG LOCAL MUNICIPALITY

**NOTICE IN TERMS OF SECTION 18(2)(G) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL
PLANNING AND LAND USE MANGEMENT BY-LAW, 2015, FOR THE REMOVAL, AMENDMENT OR
SUSPENSION OF RESTRICTIVE CONDITIONS IN TITLE IN TERMS OF SECTION 17(2)(e) OF THIS BY LAW**

It is hereby notified in terms of the provisions of section 17(2)(f) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that the Rustenburg Local Municipality has approved the application for the removal, amendment or suspension of certain conditions contained in Title Deed, with reference to the following property:
.....

The following condition and/or phrases are hereby cancelled:

This removal will come into effect on the date of publication of this notice.

(Reference number.....)

MUNICIPAL MANAGER

(date of publication)

....
(Notice No)

DOC: F/33

**DECLARATION OF AN APPROVED TOWNSHIP IN TERMS OF SECTION 17(12) OF THE
RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BY-
LAW, 2015,**

LOCAL AUTHORITY NOTICE

**RUSTENBURG LOCAL MUNICIPALITY
DECLARATION OF AN APPROVED TOWNSHIP**

.....

It is hereby declared that in terms of the provisions of section 17(12) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015, that is an approved township, subject to the conditions as set out in the schedules hereto.

(.....)

DOC: F/34

**NOTICE OF AN APPROVAL OF AN AMENDMENT SCHEME
IN TERMS OF SECTION 17(7)(G)(V) OF THE RUSTENBURG LOCAL MUNICIPALITY SPATIAL PLANNING
AND LAND USE MANAGEMENT BY-LAW,
FOR AN APPROVED TOWNSHIP**

LOCAL AUTHORITY NOTICE

**RUSTENBURG LOCAL MUNICIPALITY
..... LAND USE SCHEME**

It is hereby notified in terms of the provisions of section 17(7) of the Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law, 2015 that the Rustenburg Local Municipality has approved an amendment scheme with regard to the land in the township of, being an amendment of the Land Use Scheme

Map 3 and the scheme clauses of this amendment scheme are filed with the Head of Municipality and are open to inspection during normal office hours.

This amendment is known as Amendment Scheme

(reference number.....)

MUNICIPAL MANAGER

(date of promulgation)

(Notice/20.....)

DOC: F/35

**THE PLACARD NOTICE IN TERMS OF
SECTION 17(5) OF THE RUSTENBURG SPATIAL PLANNING AND LAND USE MANGEMENT BY-LAW, 2015
FOR A TEMPORARY CONSENT IN TERMS OF RUSTENBURG SPATIAL PLANNING AND LAND USE
MANGEMENT BY-LAW, 2015**

I, (full name),
being the *owner/ Applicant of *erf/erven/portion(s)
.....

.....
(complete description of property as set out in title deed) hereby give notice in terms of
Section 17(5)(a) of the Rustenburg Municipality Spatial Planning and Land Use Management By-
Law, 2015, that I/We Intend applying to the Rustenburg Local Municipality for Temporary consent
to use:

.....
(description of property),
.....

also known as (street name and number)
.....

..... for the purposes of
.....

.....
(details of the zoning, application – nature and extent of e application required)

Particulars of the application will lie for inspection during normal office hours at the office of the
Director Planning and Development, Room 313, Missionary Mpheni House c/o Beyers Naude and
Nelson Mandela Drive, Rustenburg for a period of 28 days from -----

(date of publication of notice).

Any objection, with the grounds therefore and contact details, shall be lodged with or made in
writing to the above address or at P O Box 16 , Rustenburg, 0300 as well as with the under
mentioned applicant within a period of 28 days from ----- (date of publication of
notice).

Address of Applicant.
.....
.....
.....

DOC: F/36

NOTICE OF PETITION TO INTERVENE

RUSTENBURG LOCAL MUNICIPALITY**NOTICE OF APPEAL**

Application to Petition to Intervene in terms of Section ____ of the **Rustenburg Local Municipality Spatial Planning and** read in conjunction with Section 45(2) & Chapter 5 of the Regulations to the Act

Date of petition		Date received by the municipality	
Reference			
PART A: APPLICATION DETAILS			
Application type			
Provide a description of the nature of the applicant			
Property description			
Date on which you became aware of the proceedings		Supported by an affidavit	

PART B: DECISION MAKING AUTHORITY TO INTERVENE		
In which decision-making process do you wish to petition to intervene		
A	An Application in process to be considered by the Land Development Officer	
B	An application in process to be considered by the Municipal Planning Tribunal	
C	An Appeal process that was lodged against a decision of an MPT or LDO	

D	An Appeal that was lodged opposing an appeal	
----------	--	--

PART C: PETITIONER DETAILS

First Name:			
Surname:			
Company / Legal entity name			
Postal address:			
		Postal code	
Email address:			
Tel:		Fax:	
		Cell:	

PART D: PETITIONER PROPERTY DESCRIPTION

Erf /Erven /Holding Number			
Township/ farm / Holding			
Physical address			
Street Address		Postal Code	

PART E: MOTIVATION AND RATIONALE OF THE PETITION TO INTERVENE & BECOME AN INTERESTED PERSON

(To be in line with Section 45, Chapter 5 of Regulations & Rustenburg Local Municipality Spatial Planning and Land Use Management By-Law)

Attach Annexure A

PART F: ADDITIONAL SUPPORTING DOCUMENTS ATTACHED

PART H: DECLARATION

I hereby wish to confirm the following:

That the information provided & contained in this Petition & accompanying documentation is complete & correct.

I am aware that is an offense in term of section __ of the By-Law to supply, information or answers knowing the, information or answers to be false, incorrect or misleading or not believing them to be correct.

Petitioner Signature: _____

Date: _____

Full names: _____

PART I: AFFIDAVIT

I, the undersigned, _____ of (address) _____, herewith confirm I am petitioning to intervene in (describe the land development application) _____ & declare herewith:

That I became aware of the land development application outlined above on (date) _____.

That I do not collude with any application, objector or applicant of the said land development application in any manner whatsoever.

That I will abide by the decision of the Land Development Officer/Municipal Planning Tribunal & Appeal Authority as he/she might direct me to participate as directed or granted.

I acknowledge that the burden of proof vest with myself to establishing my status as an interested person.

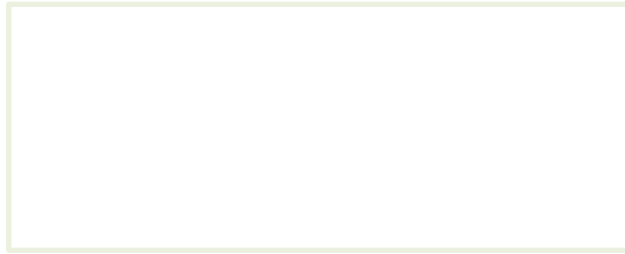
I acknowledge that the decision is final.

Declared & signed at _____ on this _____ day of _____ before the undersigned Commissioner of Oaths.

Petitioner

COMMISSIONER OF OATHS

I certify that the deponent acknowledged that he knew & understood the contents hereof & that I duly administered the oath as prescribed in regulation No. R1258 of 21th July 1972, & that the deponent in my presence signed this affidavit at _____ on this _____ day of _____.

**PART G: PAYMENT OF FEES (for office use only)**

Petition to Intervene Fees

Receipt number

Petition to Intervene Fees are paid to the Municipality & non-refundable & proof of payment of the application must accompany the application

MUNICIPAL STAMP