

<b>SPECIFICATIONS/TERMS OF REFERENCE</b>
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<b>Conference Facility for 4 days</b>	<b>Accommodation for 3 nights</b>
Projector/Screen X1 Speaker and 2 mics Pens X 50 Note Pads X 50	50 Single Sleepers

NB! Service providers must engage with facilities that are agreeable to outside catering should it be necessary.

**PRICING SCHEDULE/ BILL OF QUANTITIES**

<b>NO</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1.	Accommodation (50 Single Sleepers)	3 nights		
2.	Venue Hire (Conference Facility for 4 days)	4 days		
<b>SUB TOTAL</b>				
<b>15% VAT</b>				
<b>GRAND TOTAL</b>				