

***RUSTENBURG LOCAL MUNICIPALITY***

***APPLICATION FORM FOR EMPLOYMENT***

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| ***TERMS AND CONDITIONS****:*1. *The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.*
2. *This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.*
3. *Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.*
4. *All information received will be treated with strictly confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.*
5. *This form is designed to assist municipality with the recruitment, selection and appointment of senior managers in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).*
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| 1. **DETAILS OF THE ADVERTISED POST (as reflected in the advert)**
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| Advertised post applying for |  |
| Reference number |  |
| Name of Municipality |  |
| Notice service period |  |

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| 1. **PERSONAL DETAILS**
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| Surname |  |
| First Names |  |
| I.D. or passport Number |  |
| Residential address |  |
| Race | African | Coloured | Indian | White |
| Gender | Female | Male |  |
| Do you have a disability? | Yes | No |  |
| If yes, elaborate |  |
| Are you a South African citizen? | Yes | No |  |

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| If no, what is your Nationality |  |
| Work Permit Number (if any): |  |
| Do you hold any political office in a political party, whether in a permanent, temporary or acting capacity? If yes, provide information below: | No |
| Political Party: | Position: | Expiry date: |
| Do you hold a professional membership with any professional body? If yes, provide information below:Yes | No |
| Professional Body: | Membership No: | Expiry date: |

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| 1. **CONTACT DETAILS**
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| Preferred language for correspondence? |  |
| Telephone number during office hours |  | Cell no. |
| Preferred method for correspondence (mark with an X) | Post | E-mail | Fax |  |
| Correspondence contact details (in terms of above) |  |

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| 1. **QUALIFICATIONS (Additional information may be provided on your CV)**
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| Name of School/TechnicalCollege | Highest Qualification Obtained | Year obtained |
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| Name of Institution | Name of Qualification | NQF Level | Year obtained |
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| **E. WORK EXPERIENCE (Additional information may be provided on your CV)**  |
| Employer (starting with the most recent) | Position | FROM | TO | Reason for leaving |
| MM | YY | MM | YY |
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| If you were previously employed in Local Government, indicate whether any condition exists that prevents your re-employment: | Yes | No |
| If yes, provide the name of the previous employing municipality: |  |

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| 1. **DISCIPLINARY RECORD**
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| Have you been dismissed for misconduct on or after 5 July 2011? | Yes | No |
| If yes, Name of Municipality Institution: |  |
| Type of a Misconduct/Transgression |  |
| Date of Resignation/Disciplinary case finalized |  |
| Award sanction |  |
| Did you resign from your job on/or after 5 July 2011 pending finalisation of the disciplinary proceedings?If yes, provide details on a separate sheet. | Yes | No |

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| 1. **CRIMINAL RECORD**
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| Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes, provide details on a separate sheet. | Yes | No |
| If yes, type of criminal act |  |
| Date criminal case finalised |  |
| Outcome/Judgement |  |

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| 1. **REFENCE**
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| Name of Referee | Relationship | Tel (office hours) | Cell phone No. | E-mail |
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| 1. **DECLARATION**
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| *I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.* |
| Signature: | Date: |